OFFICE OF THE EXECUTIVE ENGINEER
CD-II, E & AM SECTOR, KMDA
UNNAYAN BHAVAN 2ND FLOOR, BLOCK-D
KOLKATA-700 091

ABRIDGED e-QUOTATION NOTICE


Tender Reference No. - 10/EE/CD-II/E & AM/KMDA OF 2019-20

Executive Engineer, CD-II, E&AM SECTOR for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites QUOTATION in KMDA Form No: 1 Sealed Offers in Prescribed Form in Duplicate are invited by the from Registered Co-operative Societies having credentials of executing similar kind of Car-Parking related works in KMC/ KMDA or similar other organizations for not less than 1 (one) year during the last 5 (five) years duration for the work mentioned below.

<table>
<thead>
<tr>
<th>Sl. no.</th>
<th>Name of work</th>
<th>Value of works (Rs)</th>
<th>Earnest Money (Rs)</th>
<th>Cost of Tender Documents (Rs)</th>
<th>Time of Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Managing Car parking &amp; collection of Fees thereof adjacent to Subhas Sarobar in front of Swabhumi</td>
<td>To be quoted by the Tenderer</td>
<td>25,000.00</td>
<td>350.00</td>
<td>01(one) year</td>
</tr>
</tbody>
</table>

Last Date & time for dropping Quotation: is 06.03.2020 up to 14.30 hours.
Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA website: www.kmdaonline.org.
However, the detail tendering can be had from https://whbtenders.gov.in.

Memo No. 63/EE/CD-II/E & AM/KMDA / Misc.-5017 Date: 20.02.2020

Copy forwarded for information & necessary action to:

1. The Dy. Director, P.R.O, KMDA, publication as per KMDA rule and for display this NIT in KMDA & Govt. of West Bengal Web site.

Executive Engineer, CD-II,
Construction Circle, E & AM Sector, KMDA.
OFFICE OF THE EXECUTIVE ENGINEER
CD-II, E & AM SECTOR, KMDA
UNNAYAN BHAVAN 4th FLOOR, BLOCK-A
KOLKATA-700 091

QUOTATION NOTICE

Memo No. 63/EE/CD-II/E & AM/KMDA/916                      Date: 20.02.2020


Executive Engineer, CD-II, E&AM SECTOR for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites QUOTATION in KMDA Form No: 1 Sealed Offers in Prescribed Form in Duplicate are invited by the firm/ Registered Co-operative Societies / Company having credentials of executing similar kind of Car-Parking related works in KMC/ KMDA or similar other organizations for not less than 1 (one) year during the last 5 (five) years duration for the work mentioned below.

<table>
<thead>
<tr>
<th>Sl. no</th>
<th>Name of work</th>
<th>Estimated Cost (Rs)</th>
<th>Earnest Money</th>
<th>Time of Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Managing Car parking &amp; collection of Fees thereof adjacent to Subhas Sarobar in front of Swabhumi</td>
<td>Quoted Rate</td>
<td>Rs.25000/-</td>
<td>01(one) year</td>
</tr>
</tbody>
</table>

1. Earnest Money (EM) is to be deposited to KMDA through Bank Draft in favor of KMDA payable at KOLKATA.
2. Your rate should be quoted inclusive of 18% GST which will be deposited separately as applicable by the agency.
3. Earnest Money is payable only by Bank Draft / Pay Order / Banker's Cheque drawn in favour of "KMDA" from (to be valid for 3 (three) months which is to be Annexed with the Tender Document. Bank Draft/Pay Order to be submitted towards the cost of Earnest Money shall be purchased on or after the date of publication of the advertisement in Newspapers / Notice Boards of CD-II, KMDA. Earnest Money of the unsuccessful Bidders will be refunded within 90 days from the date of opening of the Bid Document and the Earnest Money of the successful Bidder shall be kept confined as Security Deposit and shall be released only upon satisfactory expiration of the License period. But in no case the Earnest Money shall accrue any interest thereupon in any manner, whatsoever.
4. Details of Quotation proceeding will be as follows:-

<table>
<thead>
<tr>
<th>4. Time Schedule for Submission and Opening of Quotation Documents:--</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>a)</strong> Date of publishing of N.I.Q. &amp; other Documents:</td>
</tr>
<tr>
<td><strong>b)</strong> Last Date &amp; time for receiving application in</td>
</tr>
<tr>
<td>duplicate and permission:</td>
</tr>
<tr>
<td><strong>d)</strong> Last Date of purchase of Quotation paper:</td>
</tr>
<tr>
<td><strong>e)</strong> Last Date &amp; time for dropping Quotation:</td>
</tr>
<tr>
<td><strong>f)</strong> Last Date &amp; time for Opening Quotation:</td>
</tr>
</tbody>
</table>

5. Eligibility criteria for the bidders:-
   a) Along with the Sealed Tenders, applicant must submit self attested photocopies of Registration Certificate of respective Co-operative Society along with the bye-laws thereof, Credential Certificates of successful completion of similar nature of works, valid Trade License, P.T.C.C. with their respective Registration Nos. & ‘PAN’ along with Income Tax Ward / Circle /Range where the Income Tax Assessment is done, Valid 16 digit Goods and Services Taxpayer Identification Number (GSTIN). The photocopies of all the documents will be verified with the originals at the time of Tender opening. Annual License Fees shall include I.T. as per rule.
   b) All bidders must have experience in similar type of work of at least one Govt. project of similar nature of during the last Five Financial Years.
   c) Parking LOTS are to be offered to the highest quoted applicant.
   d) The Parking Lots is having the capacity of accommodating 50 cars (approx.)

6.1 Declaration on Notary
   a) Photo Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution.

6.2 Partnership Firm should submit necessary deed at duly signed in.

6.3 Earnest Money Deposit (Rs.25,000/- only) has to be submitted in the form of separate Bank draft/Pay order of any Nationalized Bank to be drawn in favor of “K.M.D.A.” payable at Kolkata is to be submitted with the Quotation Paper in sealed cover and that amount will be refunded only after completion of the contractual period.

7. a) List of common documents shall have to be Submitted by each tenderer at the time of submission of Tender:
   i. Income Tax e-Return (For last 3 yrs)
   ii. Pan Card
   iii. Professional Tax Enrolment certificate with current year challan
   iv. Valid 16 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act.2017. Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act.2017.
   v. Valid Renewed Trade License.
   vi. Technical Credential.
   vii. Work Order for the work in technical credential.
   viii. Registration Certificate of respective Co-operative Society/ Company

8. Language of Tender: - The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.
For enquiry about parking area or any matter the agency may contact to Executive Engineer, CD-II, E&AM, KMDA.

Terms and conditions:
1) Participating firms must have GSTIN and PT clearance certificate and IT & PAN valid at least up to the date of submitting their bid. Application for such clearance addressed to the competent authority, subject to production of the authenticated receipt, may also be considered.
2) Before submitting any bid offer, the intending participants should make themselves acquainted thoroughly with the local conditions prevailing by actual inspection of the site and take into consideration all aspects including actual size and availability of land, communication facilities, climate conditions etc. As no claim whatsoever will be entertained on these accounts, afterwards.
3) The selected bidder will have to enter into an agreement of contract with KMDA within 15 (Fifteen) days of issuance of the LOI.
4) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.
5) No conditional bid/offer shall be accepted
6) If there is any Govt. Programme being held within the contact period in the parking areas, then that particular days may be extended or proportionate amount will be refunded as decide by the quotation inviting Authority.
7) In no case the parking should go beyond the allotted area. If it goes the license will be revoked & will be treated as black listed.
8) KMDA holds the right to decrease and increase the size and number of the parking area/ space and lot.
9) In case the parking is full, parking licensee shall provide a board at the entrance displaying ‘PARKING IS FULL, KINDLY SEEK ALTERNATE PARKING’ at his own cost, in order to avoid any inconvenience to the intending visitors to the parking lot.
10) Information Board displaying mandatory information of parking site:
The licensee shall display an illuminated glow sign board (size 6 ft. x 4 ft.) at the entrance and exit points of the parking site showing prominently there upon the following details with one board in Bengali/ Hindi and other in English language or a single bilingual board in Bengali/ Hindi & English.
11) If any tax is payable or is imposed in future, liability for payment such tax will be on the Agency. KMDA will not shoulder any tax liability.

The tender inviting authority reserves the right to accept or reject any of the tenders without assigning any reason whatsoever.

Executive Engineer
CD-II, E & AM Sector, KMDA

Memo No. 63/EE/CD-II/E & AM/KMDA/ Misc.-5017
Date: 20.02.2020

Copy forwarded for information & necessary action to:
1. The Secretary, KMDA.
2-7. The Chief Engineer, E&AM, R&B, W&S, Housing, Electrical, PM&C Sector, KMDA.
8. The Director of Finance, KMDA.
9. The Dy. Director, P.R.O, KMDA- publication as per KMDA rule and for display this NIQ in KMDA & Govt. of West Bengal Web site.
10. The Superintending Engineer, Construction Circle, E&AM Sector, KMDA.
11. The A.C.F.A, E&AM Sector, KMDA.
12. The Head Estimator, CON Circle, E&AM Sector, KMDA
13. NOTICE BOARD.
INFORMATION AND INSTRUCTIONS TO THE TENDERERS

1. The Tenderers must quote their rate (both in figures and in words) at two different places in the Tender Document as per instructions given below. Otherwise the said Financial Offer will be liable for rejection.
   a) Financial Offer in original copy of Tender Document.
   b) Financial Offer in duplicate copy of Tender Document.

2. Tenderer should sign upon affixing his designation and organization seal at all the pages of Tender Papers in both the Tender Documents (Original/Duplicate) and should drop both the Tender Documents (Original/Duplicate) in a sealed cover at the Tender Drop Box kept at the 8th floor of KMDA Office Building.

3. The parking space shall be given on License to the successful Bidder for twelve English calendar months only on agreement basis from the date of commencement of License. Applicants need to write the price they want to quote for parking in financial offer. The highest Bidder has to pay license fee by way of Bank Draft/Banker's Cheque drawn in favour of KMDA, payable at Kolkata within 30 days from the date of issue of Allotment Letter. If the said money is not deposited within the stipulated time frame, the Earnest Money will be entirely forfeited. In that case, the second highest Bidder will be offered and if he also fails, KMDA will decide about the distribution at its own discretion.

4. As this is a License for twelve English calendar months, no claim of the applicant will be entertained for any extension of time for license period or otherwise. However, there will be the discretion of the KMDA authority to decide about the allotment of the parking lot and distribution thereof in future.

5. Please note that during this twelve months' license period, no consideration for remission of loss of business on the ground of strike, hartal, traffic dislocation, Sundays and Holidays etc. will be entertained.

6. If any licensee fails to pay the requisite license fee within the stipulated due date, then automatically he will be terminated and Earnest Money will be entirely forfeited.

7. The mode of parking will be strictly followed on the basis of Kolkata Police (Traffic) Guidelines as in force. In case of withdrawal of the service under the license, before completion of the license period, no refund will be made by KMDA.

8. KMDA has every right to cancel the allotment of parking lot at any point of time without paying any damage therefor. In case of breach of any of the terms and conditions of the License on the part of the licensee, the KMDA authority will be entitled to cancel the license without assigning any reason therefor and take over possession of the site. The licensee will not be entitled for any compensation on such an event.

9. It will be imperative on each bidder to fully inform himself beforehand by visiting and examining the site physically about all local conditions and factors thereof. It must be understood and agreed that all the factors have properly been investigated and considered by the bidders while submitting the tender.

10. The staff engaged by the licensee at the parking site shall wear a particular uniform having badge of his employer organization under the licensee authority and must carry Identity Cards issued and provided by the licensee and shall display the same at all the time of his or her working hours. The cost of providing such Uniform with badge and Identity Cards shall be borne by the licensee only.
11. The Parking Fee to be raised by selected Agency should conform with the existing KMC rate in this regard, which is to be got approved by KMDA. KMDA reserves the right to cancel the licence given to the licensee, in case the licensee collects parking fees in excess of the rate approved by KMDA.

The Parking Fee Realization coupon shall include name of agency, registered address thereof, contact number and details of the vehicle number, kind of vehicle, time-in and time-out of the vehicle and also the location of the parking site. These coupons should be issued to all parked vehicles in the parking lot. The cost of printing such coupons shall be borne by the licensee. The hourly charges for all categories of vehicles should be printed on the reverse side of the coupon and must be stamped by the KMDA authority beforehand.

12. In case when the parking fees realization coupon is lost by a customer, the licensee shall deliver such vehicle to its rightful owner only after checking the identity of the owner and upon proper proof of ownership of the vehicle. In case of a dispute, the matter shall be reported to Kolkata Police.

13. The parking attendant should be a person (both male and female inclusive) of integrity and is expected to be polite to its customers. In case any complaint of mis-behaviour or misconduct is received against the attendant or the concerned licensee, the KMDA authority may decide to cancel the license.

14. The licensee should put-up rate charts by way of sign-boards at diverse prominent places within their territory mentioning therein the rates of parking fees fixed by the KMDA.

15. The licensee must strictly follow the car parking rates approved by the KMDA. KMDA reserves the right to cancel the license given to the licensee, in case the licensee collects parking fees in excess of the rate approved by KMDA. However, KMDA may escalate the rate of parking fees and licensee shall be liable to pay the fees charged by KMDA thereupon.

16. Only when parking space is unavailable, the licensee is entitled to refuse parking facilities to a person seeking parking space. The parking service shall remain in force as per timing of the opening and closing of the market complex, which has to be displayed in the rate chart of the licensee organization.

17. The manner of parking as directed by the KMDA authority must be strictly followed. No parking fees can be charged in respect of vehicles duly exempted by the KMDA authority. The licensee shall remain liable to ensure the overall safety and security of both the parking space and the parked vehicles.

18. The licensee must allow access to the KMDA employees to the parking space for necessary inspection and maintenance works.

19. The licensee will have to keep the entire parking space including the adjacent footpath and kerb channel clean and free from all encumbrances. No parking can be done on demarcated footpath. Be it noted here specifically, that the licensee or any of his staff and/or agent is never allowed to use the demarcated space under reference for any purpose other than the use as specified for and it is the lawful responsibility of the licensee to ensure the same, failing which the termination of the licence may be invoked.

20. The licensee will ensure that all gully pit grids/holes are properly maintained and kept scrupulously clean to maintain free flow of water.

21. In the event of any untoward disturbance created in the designated parking space, which may cause any damage to the parked vehicles, the licensee shall be responsible for the same as well as for informing the relevant authorities (including the KMDA and Kolkata Police) as soon as possible.
22. After acceptance of the offer, Letter of Intent will be issued. The Annual License Fee is to be deposited within 30 days of issuance of Letter of Intent and prior to signing of agreement. License will be issued only subsequent to the execution of the relevant agreement.

23. The car parking space as allotted to the licensee shall have to be clearly marked by white paint.

24. No claim for Financial adjustment to the license agreement awarded will be entertained by KMDA.

25. A bound Register shall be maintained by the licensee recording the details of vehicle, parking times, coupon number and fees collected and the same has to be produced on all the last working days of the months during license period before KMDA authority for inspection and endorsement thereon.

Executive Engineer, CD-II,
Construction Circle, E&AM Sector,
KMDA.