OFFICE OF THE SUPERINTENDING ENGINEER  
CIRCLE-V, HOUSING SECTOR, KMDA  
UNNAYAN BHAVAN, BLOCK – A, 6th FLOOR.  
SALT LAKE CITY, KOLKATA-700 091.  

E- TENDER NOTICE  

Notice Inviting e-Tender No: KMDA/CIVIL/01 /SE/C-V/HS/KMDA of  
2019 – 2020 Dated: 06.06.2019  

TENDERED ID: 2019_KMDA_227029_1  

SUPERINTENDING ENGINEER, CIRCLE-V, HOUSING SECTOR, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites ON LINE e-TENDER in KMDA Form No: 1 from reliable, resourceful, bonafied eligible firms/ companies/individual/Joint Venture agencies who have successfully & satisfactorily completed the similar nature of works of value not less than 40% of the value of amount put to tender in a single contract within last 5 (five) years from the date of NIT in any Government/Semi Government /Undertaking/Autonomous bodies.

<table>
<thead>
<tr>
<th>Name of the Work</th>
<th>Estimated Cost (Rs.)</th>
<th>Earnest Money (Rs.)</th>
<th>Time of completion</th>
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<tbody>
<tr>
<td>The work for “Land Development and allied works in the premises of Kulpi I.T.I South 24 Paraganas, Ph-II”.</td>
<td>Rs.1,64,76,698.00</td>
<td>Rs.3,29,534.00</td>
<td>120 Days</td>
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<td>Project Code: 08/ESUP/DW-MAME/8/1</td>
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1. Intending bidder may download the tender documents from the website https://wbtenders.gov.in directly with the help of Digital Signature Certificate and scan copy of all Original documents has to be uploaded.

2. Earnest Money Deposit (EMD) in the form of Online Banking or NEFT / RTGS will have to be submitted and the challan of RTGS mentioning the UTR Number has to be uploaded.

3. Submission of Tender:- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website https://wbtenders.gov.in as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of Participant tenderers will be opened only if the tenderer qualifies in the Technical Bid evaluation.
4. **Time schedule for downloading, uploading and opening of Tender Documents :-**

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<tbody>
<tr>
<td>A</td>
<td>Date of uploading of N.I.T. &amp; other Documents (Online publishing Date)</td>
<td>06.06.2019 at 18.30 hrs</td>
</tr>
<tr>
<td>B</td>
<td>Documents download start date (Online)</td>
<td>10.06.2019 at 18.30 hrs</td>
</tr>
<tr>
<td>C</td>
<td>Documents download end date (Online)</td>
<td>01.07.2019 at 15.00 hrs</td>
</tr>
<tr>
<td>D</td>
<td>Online Bid Submission Start Date &amp; Time</td>
<td>10.06.2019 at 18.30 hrs</td>
</tr>
<tr>
<td>E</td>
<td>Online Bid Submission Last Date &amp; Time</td>
<td>01.07.2019 at 15.00 hrs</td>
</tr>
<tr>
<td>F</td>
<td>Time and Date of opening of Technical Bid (Bid will be opened by the Authorized Officers)</td>
<td>03.07.2019 at 15.00 hrs</td>
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<tr>
<td>G</td>
<td>Date for opening of Financial Proposal (online)</td>
<td>To be notified later on.</td>
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</table>

Tenders will be opened by the Superintending Engineer, Circle – V, HOUSING SECTOR, KMDA or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

5. **Eligibility criteria for the bidders :-**

a) The bidders should have the credentials of similar nature of works with the value not less than 50% of the estimated amount in a single contract.


c) Scanned Copy of one affidavit before Nctary along with the declaration format attached in the notice with correct information will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

d) Partnership Firm/Consortium should submit necessary deed at desired location through on line.

e) Particulars regarding Joint Ventures/Consortium:

i. Each of the other partners shall meet individually not less than 25% of the qualifying criteria mentioned above under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (Five) years.

ii. The lead partner shall have to apply for tender on behalf of Joint Ventures/Consortium along with MoA / MoU.

iii. In case of any litigation or in the event of any default arises during the execution/contract period of the agreement, the lead partner will remain fully responsible.

iv. The successful Joint Ventures/Consortium will have to submit VAT Registration, Pan Card, Trade License immediately after Issuance of LOI.

f. The tenderer shall have to upload scanned copy of the RTGS /NEFT Challan as earnest money along with the tender document in prescribed manner failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.
7. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-
   i. Income Tax e-Return (For last 3 yrs)
   ii. Audited Balance Sheet (For last 3 yrs)
   iii. Pan Card.
   iv. Professional Tax Enrolment certificate with current year challan.
   v. Professional Tax Payment Certificate.
   vi. Valid Renewed Trade License.
   vii. GST Registration Certificate.
   viii. Work Order for the work in technical credential.
   ix. Payment certificate of the said work.
   x. Bank Solvency Certificate by the Agency Banker.
   xi. Engineers Certificate with appointment letter.
   xii. Employees Provident Fund.
   xiii. Employees State Insurance

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)
   i) The power of Attorney for the firm for signing the tender by a partner.
   ii) Partnership Deed.

c) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)
   i) Valid N.O.C from concern ARCS.

d) List of documents shall have to upload by a Joint Venture/Consortium in addition to Sl. No. 7.a)
   i) Copy of MoA / MoU on a stamp paper of Rs. 100.00 outlining the joint interest to work on the project and specifying the other terms of agreement.

8. Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

9. Others :- The Tender Notice along with other documents like Tender Form No. -1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

10. Declaration:- Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract. For any queries related to work, the intending agency may contact the office of the undersigned.

11. In addition to existing taxes and other statutory charges the contractor will be liable to pay other taxes as declared by the Government time to time for which no further notification will need.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.


Superintending Engineer,
Circle-V, Housing Sector,
K.M.D.A.
INSTRUCTION TO BIDDERS

Instruction / Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e-tendering.

1. **Registration of Contractor**: Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system through logging on to https://wbtenders.gov.in. The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature Certificate (DSC)**: Each contractor is required to obtain a class-I or class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the national Information's Centre (NIC) on payment of requisite amount details are available at the Website stated in Clause -1 of Guideline to Bidder. DSC is given as a USB e-Token.

3. **Collection of Tender documents**: The contractor can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.

4. **Submission of Tenders**:
   - **a) General process of submission**: Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
   - **b) Technical Bid**: Technical Bid contain scanned copies of the followings further in two cover (folder).

A-1. **Statutory Cover Containing**.
   - i) RTGS / NEFT challan towards earnest money (EMD) as prescribed in the NIT.
   - ii) NIT.
   - iii) Declaration as per prescribed format alongwith affidavit.

N.B: Bidder must download KMDA Tender Form No-1, General Terms and Condition, Special Terms & Conditions, Technical Specifications, all other addendum, Corrigendum etc. whatever documents uploaded by the department in the web under the NIT and must go through carefully before quoting his rate. These documents are not necessarily be uploaded by the bidder.

A-2. **Non Statutory/Technical documents Cover containing**.
   - i. Income Tax e-Return (For last 3yrs)
   - ii. Audited Balance Sheet (For last 3yrs)
   - iii. Pan Card.
   - iv. Professional Tax Enrolment certificate with current year challan.
   - v. Professional Tax Payment Certificate.
   - vi. Valid Renewed Trade License.
   - vii. GST Registration Certificate.
   - viii. Work Registration for the work in technical credential.
   - ix. Payment certificate of the said work.
   - x. Bank Solvency Certificate by the Agency Banker.
   - xi. Engineers Certificate with appointment letter.
   - xii. Employees Provident Fund.
   - xiii. Employees State Insurance
Note: Failure of submission of any of the above mentioned documents (as stated in A-1 & A-2) will render the tender liable to summarily rejected for both statutory & non statutory cover.

c) Financial Bid:-
i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through online in the space marked for quoting rate in the BOQ.
ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

6. Opening & Evaluation of Tender:- Opening of Technical Bid:
i) Technical bid will be opened by the Superintending Engineer, Circle-V, HOUSING SECTOR, KMDA. Intending tenderer may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.
ii) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded for evaluation.
iii) List of technically qualified tenderers would be uploaded.

During evaluation, the Tender Inviting Authority may summon of the tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.

Opening and evaluation of Financial Bid:
i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

7. Penalty for suppression / distortion of facts:
Submission of false document by tenderer is strictly prohibited.

8. No Tender Fee is required during e-tendering submission time. The L1 bidder will have to submit cost of Tender documents at the time of execution of formal agreement.

No. 02/1(23)/KMDA/CIVIL/HS/C-V/T-3 of 2019 - 2020 Dated: 06.06.2019

Copy forwarded for information & necessary action to:-

1. The Secretary, K.M.D.A.
2. The Special Secretary, Urban Dev. Deptt., Govt of W.B.
3. The Chief Engineer, Housing Sector, K.M.D.A.
4. The Director of Finance, K.M.D.A.

10) The Deputy Director, Public Relation Cell, KMDA along with 4(four) copies of this NIT for Publication in three leading News Papers and for display this NIT in KMDA Website.

12-13) The Suptd. Engr, Circle-III/Programme, Housing Sector, K.M.D.A.
21) The A.C.F.A, Housing Sector, K.M.D.A.
22) The Head Estimator-in-charge, Circle-V, Housing Sector, K.M.D.A.

23) The Notice Board, Circle-V, Housing Sector, K.M.D.A.

Superintending Engineer,
Circle-V, Housing Sector,
K.M.D.A.