OFFICE OF THE SUPERINTENDING ENGINEER  
CONSTRUCTION CIRCLE, E&AM SECTOR, KMDA  
UNNAYAN BHAVAN 8th FLOOR, BLOCK-A  
KOLKATA-700 091

ABRIDGED NOTICE
Notice Inviting e-Quotation No: 12/KMDA/CIVIL/SE(CON)/E&AM OF 2018-19 Dated: 09.07.2019  

SUPERINTENDING ENGINEER, CONSTRUCTION CIRCLE, E&AM SECTOR, KMDA for and on behalf of  
Kolkata Metropolitan Development Authority (KMDA) invites ON LINE e-QUOTATION in KMDA Form No.1  
from bonafide, reliable and resourceful agency having experience of similar nature of work and successfully &  
satisfactorily completed the same within last 5(five) years from the date of publication of this NIQ in any  
Government/Semi Government/Undertaking/ Autonomous bodies/Local bodies.

<table>
<thead>
<tr>
<th>Sl. no (1)</th>
<th>Description of work (2)</th>
<th>Amount (Rs)</th>
<th>Earnest Money(Rs)</th>
<th>Time of Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Providing security guard and sweeper at Nazrul Mancha, Ahindra Mancha, Vivekananda Park and other location of Rabindra Sarovar</td>
<td>To be quoted by the tenderer</td>
<td>Rs 60,000/-</td>
<td>1 year</td>
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NB: The Rate to be quoted complying the minimum wages, EPF, ESIC, Bonus, govt statutory taxes (except GST)  
etc. as applicable as per Govt. Order and amendment time to time during the tenure of the contract period  
including service charges. Consideration of service charge should be of positive value upto two decimal places  
and should not be zero or negative. The quoted rate should not be at par or below than the total amount  
considering all the above components as per prevailing minimum wages, EPF, ESIC, Bonus etc. failing which the  
bid will be rejected. GST will be paid separately as applicable and admissible.

Last Date & Time for online request for participating in the tender is Date: 02/08/2019, Time: 15.00 hrs.  
Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA website:  
www.landhyderabad.org.

However, the detail tendering can be had from http://www.landhyderabad.org.

Superintending Engineer,  
Construction Circle, E&AM Sector,  
KMDA.

No. 135/1(1)/SE (C)/E&AM/KMDA/NIQ-12  
Copy forwarded for information & necessary action to:

1. The Dy. Director, P.R.O, KMDA, publication as per KMDA rule and for display this  
   NIT in KMDA & Govt. of West Bengal Web site.

Dated: 09.07.2019

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Construction Circle, E & AM Sector,  
KMDA.
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CONSTRUCTION CIRCLE, E&AM SECTOR, KMDA  
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**e-QUOTATION NOTICE**  
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1. Intending bidder may download the tender documents from the website https://wbtenders.gov.in directly with the help of Digital Signature Certificate.

2. **Earnest Money deposit (EMD)** is to be remitted by the Tenderer through e-filling as mentioned in the column 4 above through Net- Banking/ RTGS/NEFT in respect of the Tender ID in favour of **KMDA**.

3. Submission of Tender:- a) Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website https://wbtenders.gov.in as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the Participant tenderers will be opened only if the tenderer qualifies in the Technical Bid evaluation.
### Time Schedule for Downloading, Uploading and Opening of Tender Documents:

<table>
<thead>
<tr>
<th></th>
<th>Date of uploading of e-N.I.Q. &amp; other Documents (online) (Publishing Date)</th>
<th>Date: 12.07.20189, Time: 17.30 hrs</th>
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<td>a)</td>
<td>Date of uploading of e-N.I.Q. &amp; other Documents (online) (Publishing Date)</td>
<td>Date: 12.07.2019, Time: 17.30 hrs.</td>
</tr>
<tr>
<td>b)</td>
<td>Documents download start date (Online)</td>
<td>Date: 02.08.2019, Time: 15.00 hrs.</td>
</tr>
<tr>
<td>c)</td>
<td>Documents download end date (Online)</td>
<td>Date: 02.08.2019, Time: 15.00hrs.</td>
</tr>
<tr>
<td>d)</td>
<td>Online Bid Submission Start Date &amp; Time</td>
<td>Date: 12.07.2019, Time: 17.30 hrs.</td>
</tr>
<tr>
<td>e)</td>
<td>Online Bid Submission Last Date &amp; Time</td>
<td>Date: 05.08.2019, Time: 15:00hrs.</td>
</tr>
<tr>
<td>f)</td>
<td>Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers)</td>
<td>Date: 05.08.2019, Time: 15:00hrs.</td>
</tr>
<tr>
<td>g)</td>
<td>Date for opening of Financial Proposal (Online)</td>
<td>To be notified later on</td>
</tr>
</tbody>
</table>

Tenders will be opened by the Superintending Engineer, Construction Circle, E&AM SECTOR, KMDA and authorized personnel in presence of tenderer or their authorized representatives who may like to be present.

5. Eligibility criteria for the bidders:

a) The bidders should have the credentials of similar nature of work i.e. having experience of deployment of security guards and sweeper minimum per day 10(Ten) persons or above in a single contract during the last five years from the date of publication of this NIQ in any Government/Semi-Govt./Undertaking/Autonomous bodies constituted under State or Central Act/Local bodies etc.

b) Scanned copy of valid up to date Professional Tax,GST as per latest Govt. order and PAN card issued by Income Tax Department. Valid Income tax (For last 3yrs), Last 3yrs. audited balance sheet, PF, ESI, Credentials, and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website https://wbtenders.gov.in.

5.1 Declaration on Notary

a) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the
   (i) Correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location and
   (ii) The service charge quoted by the tenderer is not negative or zero.

5.2 Partnership Firm should submit necessary deed at desired location through on line.

6 a) Earnest Money:- The tenderers shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender in prescribed location failing which the tender shall be rejected.

7. The tenderer should not be defaulter of EPF and ESI for the last 3(Three) years. If found Blacklisting/Penal action will be taken against him as decided by competent authority of KMDA.

8. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

   i. Private Security Agencies Regulation Act(PSARA), Govt. of W.B

   ii. Income Tax e-Return (For last 3yrs)

   iii. Last 3yrs. audited balance sheet.
6. Pan Card.

v. Professional Tax Enrolment certificate.


vii. Trade License.

viii. Labour License.

ix. G.S.T Registration

x. Reference details of EMD Remittance Copy

xi. Technical Credential.

a) Credential certificate of the work.

xii. Affidavit by Notary mentioning the (i) correctness of the documents and a declaration of penalty debarment etc. as per prescribed format. (ii) rate quoted by the bidder is not negative or zero.

xiii. Declaration by Bidder as per prescribed format.

xiv) E. P. F. and ESI registration Certificate

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)

i) The power of Attorney for the firm for signing the tender by a partner.

ii) Partnership Deed.

9) Language of Tender: - The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

10) Others: - The Tender Notice along with other documents like Tender Form No. -1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

11) Influence: Any attempt to exercise undue influence in the matter of acceptance of quotation is strictly prohibited and any quotationer who resorts to this will render his quotation liable to rejection. There shall be no provision of arbitration.

12) Declaration: - Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

13) Submission of bill towards payment:

a) Agency will strictly comply all provisions of minimum wages act and pay minimum wages as applicable time to time as per Govt. order, along with ESI, EPF & Bonus to the engaged security personal for 8(eight) hours shift.

b) Supporting documents in respect of sl.(a) above including service charge & GST (as applicable) and attendance sheet is to be submitted to KMDA for payment.

14) The Quotationer own responsibility to obtain all information that may be necessary for quoting the amount.

15) Before issuance of the work order, the quotation inviting authority may verify the credential & other documents with the original of the lowest quotationer, if necessary. After verification, if it is found that such documents submitted by the lowest quotationer is either manufacture or false, in that case, LOA / work order will not be issued and Black listing/ penal action will be taken against him as decided by KMDA.