KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY
Superintending Engineer, South Circle,
GAP Wing, Water & Sanitation Sector, KMDA,
Unnayan Bhawan, Block 'D', 1st Floor, Kolkata - 700091.
West Bengal, India.
Email: kmdagap@gmail.com.

No.: 187/SE(S)/GAP/W&S/KMDA/T-1                  Dated : 13/01/2020

DETAILED 'e'- QUOTATION NOTICE NO.: KMDA/WS/GAP/SE(S)/NIQ-01/19-20.

1. The Superintending Engineer, South Circle, GAP Wing, Water & Sanitation Sector invites online quotation in two parts viz. Part-I & Part-II from reliable, resourceful, bonafided and experienced Agencies having successfully completed similar nature of work in Government/Govt. Undertaking / Autonomous Bodies / Statutory Bodies and Local Bodies of value not less than 50% of the quoted amount in a single contract during last 5 (five) years from the date of this NIQ.

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of work</th>
<th>Earnest Money Deposit</th>
<th>Estimated Cost</th>
<th>Time of completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Feasibility Study, Detailed Survey &amp; Preparation of Detailed Project Report (DPR) for Sewerage System at Ward No. 4, 5, 6 &amp; 18 within Budge Budge Municipal Area.</td>
<td>Rs. 10,000/-</td>
<td>Rate to be quoted by the Bidder</td>
<td>3 (Three) Months</td>
</tr>
</tbody>
</table>

2. Intending bidder may download the quotation documents from [https://wbtenders.gov.in](https://wbtenders.gov.in) directly with the help of Digital Signature Certificate. Date of uploading is 20.01.2020 after 18:00 Hrs & Last date & time for online submission in the quotation is 10.02.2020 upto 14:00 Hrs. Further details may be had from the detailed NIQ at the office of the undersigned. The Authority reserves the right to reject or accept any or all quotation without assigning any reason.

3. EMD (Earnest Money Deposit)- Intending bidder may download the quotation documents from [https://wbtenders.gov.in](https://wbtenders.gov.in) directly with the help of Digital Signature Certificate. As per order of KMDA Earnest Money will be deposited by the bidder electronically, online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidder will get the beneficiary details from e-tendering portal with the help of Digital Signature Certificate and may transfer the EMD (Earnest Money Deposit) from their respective bank as per the Beneficiary Name and Account No., Amount, Beneficiary Bank Name (ICICI) and IFSC Code and also e-procurement Ref. No.
4. Submission of Quotation: - a) Pre-qualification / Technical Bid and Financial Bid both will have to be submitted online concurrently duly digital signed in the website [https://wbtenders.gov.in](https://wbtenders.gov.in) as per time schedule stated herein under.

b) The financial Bid of the prospective Quotationer will be opened only if the Quotationer qualify in the Technical Bid. The decision of the Quotation Inviting Authority will be final and binding to all challenge against such decision will not be entertained.

<table>
<thead>
<tr>
<th>No</th>
<th>Item</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1</td>
<td>Location of Work Site</td>
<td>Budge Budge Municipality, West Bengal.</td>
</tr>
<tr>
<td>5.2</td>
<td>Quotation Inviting authority</td>
<td>Superintending Engineer, South Circle, GAP Wing, W &amp; S Sector, KMDA</td>
</tr>
<tr>
<td>5.3</td>
<td>Submission of hard copy Bid documents</td>
<td>The original bid documents including KMDA Form No: 1 shall be submitted duly signed and sealed on all pages after selection of the contractor before award of the work.</td>
</tr>
<tr>
<td>5.4</td>
<td>Price per copy of the complete set of quotation documents for formal agreement (including printed quotation form-1) to be submitted by the vendor awarded the work.</td>
<td>Rs. 300/- for each set.</td>
</tr>
<tr>
<td>5.5</td>
<td>Date of uploading (Publishing) of N.I.T Documents (Online)</td>
<td>20.01.2020 after 18:00 Hrs</td>
</tr>
<tr>
<td>5.6</td>
<td>Documents download start date (Online)</td>
<td>20.01.2020 after 18:00 Hrs</td>
</tr>
<tr>
<td>5.7</td>
<td>Start date &amp; time for Bid submission (online)</td>
<td>20.01.2020 after 18:00 Hrs</td>
</tr>
<tr>
<td>5.8</td>
<td>Documents download end date (Online)</td>
<td>10.02.2020 up to 14:00 Hrs</td>
</tr>
<tr>
<td>5.9</td>
<td>Last date &amp; time limit for submission of quotation through online</td>
<td>10.02.2020 up to 14:00 Hrs</td>
</tr>
<tr>
<td>5.10</td>
<td>Scheduled date &amp; time for opening the Part-I quotation document</td>
<td>12.02.2020 after 14.00 Hrs</td>
</tr>
<tr>
<td>5.11</td>
<td>Scheduled date &amp; time for opening Part-II quotation document</td>
<td>To be intimated later on</td>
</tr>
</tbody>
</table>

Quotations will be opened by Superintending Engineer, South Circle, GAP Wing, Water & Sanitation Sector, KMDA or his authorized representative in presence of Quotationer or the authorized representatives who may like to be present.

5. a) List of common documents shall have to be uploaded by each Quotationer at the time of Quotation through online:

- i) Income Tax return (For last 3 years)
- ii) Last 3 years audited balance sheet
- iii) Pan Card
- v) Trade License.
- vi) GST Registration Certificate
- vii) Technical Credential
- viii) Work order for the work in technical credential.
- ix) Payment Certificate of the said work
- x) Bank Solvency Certificate in current Financial Year from any schedule Bank.
- xi) Scanned Copy of One affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autoromous body/Institution online at desired location.
- xii) An affidavit to be submitted separately that a full fledged technically supported spot decision making Corporate Office (including Contract Person and address details) exists in West Bengal which may be verified in due course.
b) List of documents shall have to upload by the Partnership Firm in addition to Sl No. 5a.
   i) The Power of Attorney for the firm for signing the quotation by a partner. ii) Partnership Deed.

6. **Language of Quotation:** The quotation shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the quotations shall be in English.

7. **Cost of Quotation Document:** Cost of quotation document mentioned in column no 5 table no 1 should have to be submitted only for the L1 bidder at the time execution of formal agreement.

8. **Others:** The Quotation Notice along with other documents like Quotation Form-1, Terms and condition, BOQ and corrigendum etc. whatever documents uploaded by the Department concern shall be part and parcel of the Quotation.

9. **Instruction to the bidders.**
   a. General guidance for e-quotation.
      Instructions/ Guidelines for quotations for electronic submission of the quotations have been annexed for assisting the contractors to participate in e-quotation.
   
   b. **Registration of Contractors.**
      Any contractor willing to take part in the process of e-quotation will have to be enrolled and registered with the Govt. e-Procurement system, through login onto https://wbtenders.gov.in the Contractor is to click on the link (Online Bidder Enrolment) for e-tendering site.

   c. **Digital Signature Certificate (DSC)**
      Each contractor is required to obtain Digital Signature Certificate (DSC) for submission of quotations, from the approved service provider of the Controller of Certifying Authority, Govt. of India. (http://cca.gov.in) on payment of requisite amount. The Contractor can search the quotation and download ITQ and other quotation documents electronically from computer once he/she logs onto the website https://wbtenders.gov.in This is the only mode of collection of the quotation documents. A prospective Bidder shall be allowed to participate in the job either in the capacity of the individual or as a partner of a firm. If found to have applied several in single job all his applications will be rejected for that job. The Contractor can search & download Nit & Quotation documents electronically from computer once he /she logs to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of the Quotation Documents.

   d. **Submission of Quotations:**
      Quotations are to be submitted through online to the website stated in two folders at a time for each work; one is technical & another financial bid before the prescribed date and time using the Digital Signature Certificate.
      Technical Bid: Technical bid contain scanned copies of the following further in two folder. 
      NOTE: Failure of submission of any of the above mentioned documents (as stated a.1 & a.2) will render the quotation liable to summarily rejected for both statutory and non-statutory cover.

THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD ARRANGED IN THE FOLLOWING MANNER.

Click the check boxes beside the necessary documents in the My Documents list and then click the tab: submit non statutory documents” is send the sealed documents to non statutory folder. Next click the tab” click to Encrypt and upload” and than “Technical” folder to upload the technical documents.
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Category</th>
<th>Sub category description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Certificate</td>
<td>Certificate</td>
<td>i) Income Tax return (For last 3 years) ii) Last 3 years balance sheet iii) Pan Card iv) P. Tax v) GST Registration Certificate.</td>
</tr>
<tr>
<td>B</td>
<td>Company</td>
<td>Company details - 1</td>
<td>i) Trade License, ii) Partnership Deed, iii) Power of Attorney, iv) MoA/MoU etc. as applicable, iv) Local Address.</td>
</tr>
<tr>
<td>C</td>
<td>Credentials</td>
<td>Credentials-1</td>
<td>credential, work order, Payment Certificate, Bank Solvency etc.</td>
</tr>
</tbody>
</table>

e. Financial Bid
a) The financial Bid should contain the following documents in one folder i.e. Bill of Quantities (BOQ). The Supplier is to quote the rate through online in space marked for quoting rate in the BOQ.
b) Only Downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

f. Opening & Evaluation of Quotation
a) Technical Bid will be opened by the Superintending Engineer, South Circle, GAP Wing, Water & Sanitation Sector, KMDA Intending Quotationer may remain present if they so desire Statutory Cover would be opened first & if found in order and correct. Non Statutory Cover will be opened. If there is any deficiency in the Statutory & Non Statutory documents the quotation will be summarily rejected.
b) Decrypted (transformed in to a readable formats) documents of the non statutory folder will be downloaded & handed over to the evaluation committee.
c) List technically qualified Quotationer would be uploaded.
NB: While evaluation, the Committee may summon of the quotations & seek clarification/information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.

g) Opening and evaluation of Financial bid:
Financial bid of Quotationer declared technically eligible by the Quotation Evaluation Committee will be opened electronically from the web portal on the prescribed date and time. All agencies must have their local office situated at Kolkata or its suburbs. Details of address and contact person of local office are required to be mentioned in part -1.

Penalty for suppression/distortion of facts: - Submission of false document by Quotationer is strictly prohibited.

Payment may have to be made after certification of challan and bill by the Chairman/his authorised person of the municipality.

[Signature]
Superintending Engineer, South Circle.
GAP Wing, W & S Sector, KMDA
Copy forwarded for information & necessary action to:-

1. The Chief Engineer, GAP Wing, Water & Sanitation Sector, KMDA.
2. The Superintending Engineer, North Circle, GAP Wing, W & S Sector, KMDA.
3. The Deputy Secretary, Public Relation Cell, KMDA along with 4(four) copies of this NIQ for Publication in three leading News Papers and for display this NIQ in KMDA Website.
4. The Estimator, South Circle, GAP Wing, Water & Sanitation Sector, KMDA.
5. The Notice Board, South Circle, GAP Wing, Water & Sanitation Sector, KMDA.

[Signature]

13/01/2020

Superintending Engineer, South Circle
GAP Wing, W & S Sector, KMDA