OFFICE OF THE EXECUTIVE ENGINEER  
ECPD-I, E&AM SECTOR, KMDA  
UNNAYAN BHAVAN 4TH FLOOR, BLOCK-A, KOLKATA-700 091

**e-QUOTATION NOTICE**

Notice Inviting e-Quotation No: 09/EE/ECPD-I/E&AM/KMDA OF 2019-20

**Dated: 26.12.2019**

**EXECUTIVE ENGINEER, ECPD-I, E&AM SECTOR, KMDA** for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites **ON LINE e-QUOTATION** in KMDA Form No. 1 from bonafide, reliable and resourceful agency having experience of similar nature of work and successfully & satisfactorily completed the same within last 5(five) years from the date of publication of this NIQ in any Government/Semi Government/Undertaking/Autonomous bodies/Local bodies.

<table>
<thead>
<tr>
<th>Sl.no</th>
<th>Description of work</th>
<th>Unit</th>
<th>Lump-sum quoted</th>
<th>Earnest Money Deposit (EMD)</th>
<th>Duration Of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Maintenance of sports ground with sweeping, clearing, watering, trimming, turfing grass including the dressing and ramming the ground at depressed location with arranging good quality of earth if required for the period of 12 (Twelve) month at Gitanjali Stadium, Rajdanga, Kasba.</td>
<td>1 no.</td>
<td>To be quoted in INR</td>
<td>Rs.20,000.00/- (Twenty Thousand) amount to be paid Online (Net Banking/NEFT/RTGS)</td>
<td>12 (Twelve) Months</td>
</tr>
</tbody>
</table>

*Note: Bidders should quote the rate including all Govt. statutory Taxes without GST and Labour Cess as applicable. GST, Labour Cess may be charged separately with the bill as applicable as per rules. The Tax invoice(s) need to be issued by the agency/supplier for raising claim under the contract showing separately, the tax charged in accordance with the provisions of GST Act, 2017*

Last Date & Time for online request for participating in the tender is **Date: 11.01.2020, Time: 15.00 hrs.** Further Details may be had from the detailed NIT at the office of the undersigned or from the KMDA website: [www.kmdaonline.org](http://www.kmdaonline.org).

Executive Engineer  
ECPD-I, E&AM, Sector, KMDA.

Memo No: 128/1(10)/EE/ECPD-I/E&AM/KMDA/916  
Dated 26.12.2019

Copy forwarded for kind information & necessary action to :-

1) The Chief Engineer /E&AM Sector /KMDA.
2) The Superintending Engineer (CRS) / E&AM Sector /KMDA.
3) The A. C. F. A. / E&AM Sector /KMDA.
4) The Dy. Secretary, P.R.O.KMDA along with 4(Four) copies of this NIT for newspaper publication as per KMDA rule and for display this NIT in KMDA & Govt. of West Bengal web site.
5) The Executive Engineer, BPPD-I/II/ CRS Division / E&AM Sector / KMDA.
6) The Estimator & Accountant / E&AM Sector /KMDA.
7) NOTICE BOARD

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<tr>
<th>Sl no. (1)</th>
<th>Description of work</th>
<th>Unit (2)</th>
<th>Lump-sum quoted (3)</th>
<th>Earnest Money Deposit (EMD) (4)</th>
<th>Duration Of Time</th>
</tr>
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1. Intending bidder may download the tender documents from the website https://wbtenders.gov.in in directly with the help of Digital Signature Certificate.

2. Earnest Money deposit (EMD) is to be remitted by the Tenderer through e-filling as mentioned in the column 5 above through Net Banking/RTGS/NEFT in respect of the Tender ID in favour of KMDA.
3. Submission of Tender: a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website https://wbtenders.gov.in as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the Participant tenderers will be opened only if the tenderer qualifies in the Technical Bid evaluation.

4. Time Schedule for Downloading, Uploading and Opening of Quotation Documents:

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<tr>
<td>a)</td>
<td>Documents download start date (Online)</td>
<td>Date: 26.12.2019, Time: 18.30hrs.</td>
</tr>
<tr>
<td>b)</td>
<td>Documents download end date (Online)</td>
<td>Date: 11.01.2020, Time: 15.00hrs.</td>
</tr>
<tr>
<td>c)</td>
<td>Online Bid Submission Start Date &amp; Time</td>
<td>Date: 26.12.2019, Time: 18.30hrs.</td>
</tr>
<tr>
<td>d)</td>
<td>Online Bid Submission Last Date &amp; Time</td>
<td>Date: 11.01.2020, Time: 15.00hrs.</td>
</tr>
<tr>
<td>e)</td>
<td>Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers)</td>
<td>Date: 13.01.2020, Time: 15.00hrs.</td>
</tr>
<tr>
<td>f)</td>
<td>Date for opening of Financial Proposal (Online)</td>
<td>To be notified later on</td>
</tr>
</tbody>
</table>

Tenders will be opened by the Executive Engineer, E&AM SECTOR, KMDA and authorized personnel in presence of tenderer or their authorized representatives who may like to be present.

5. Eligibility criteria for the bidders:

a) The bidders should have the credentials of similar nature of works with having experience during the last five years from the date of publication of this NIQ in any Government/Semi-Govt./Undertaking/Autonomous bodies/Local bodies etc.

b) Scanned copy of valid up to date Professional Tax receipt Challan, GST as per latest Govt. order and PAN card issued by Income Tax Department, Valid Income tax (For last 3yrs), Last 3yrs. audited balance sheet, Credentials, Work Order, Payment certificate and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website https://wbtenders.gov.in.

5.1 Declaration on Notary

a) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/institution through on line at desired location.

5.2 Partnership Firm/Consortium should submit necessary deed at desired location through on line.

5.3 Particulars regarding Joint Ventures/Consortium.

i. Each of the other partners shall meet individually not less than 25% of the qualifying criteria mentioned above under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (Five) years.

ii. The lead partner shall have to apply for tender on behalf of Joint Ventures/Consortium along with MoA/MoU.
iii. In case of any litigation or in the event of any default arises during the execution/contract period of the agreement, the lead partner will remain fully responsible.

iv. The successful Joint Ventures/Consortium will have to submit VAT Registration, Pan Card, Trade License immediately after issuance of LOI.

6 a) Earnest Money: The tenderer shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender in prescribed location failing which the tender shall be rejected.

7 a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

   i. Income Tax e-Return (For last 3 yrs)
   ii. Last 3 yrs. audited balance sheet.
   iii. Pan Card.

   iv. Professional Tax Enrolment certificate with current year challan.
   vi. Valid Renewed Trade License.
   vii. Technical Credential.
   viii. Work Order for similar nature of work executed in support of technical credential.
   ix. Payment certificate of the said work.
   x. EPF & ESI registration Certificate.

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)

   i) The power of Attorney for the firm for signing the tender by a partner.
   ii) Partnership Deed.

c) List of documents shall have to upload by a Joint Venture/Consortium in addition to Sl. No. 7.a)

   i) Copy of MoA/MoU on a stamp paper of Rs. 100.00 outlining the joint interest to work on the project and specifying the other terms of agreement.

8) Language of Tender: The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

9) Others: The Tender Notice along with other documents like Tender Form No. -1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

10) Influence: Any attempt to exercise undue influence in the matter of acceptance of quotation is strictly prohibited and any quotater who resorts to this will render his quotation liable to rejection. There shall be no provision of arbitration.

11) Escalation of Cost: There will be no escalation in cost and the contract price mentioned in the contract stands valid till completion.

12) Declaration: Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

15. The Quotationer own responsibility to examine the site of works and its surroundings and obtain all information that may be necessary for quoting the amount.

16. Before issuance of the work order, the quotation inviting authority may verify the credential & other documents with the original of the lowest quotater if found necessary. After verification, if it is found that such documents submitted
by the lowest quotationer is either manufacture or false, in that case, L.O.A / work order will not be issued and action will be taken against his as per norms.

17. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one.

18. Consultant shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act, 1970 (b) Apprentice Act, 1961 and (c) minimum wages Act, 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

19. Deduction of Tax shall be made as per latest Govt. order with up to date amendments.

20. Release of Security Money: Security Money will be released, after completion of 3 (Three ) months from the date of successful completion of the job.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.


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ECPD-I, E&AM. Sector, KMDA.

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