OFFICE OF THE SUPERINTENDING ENGINEER
CONSTRUCTION CIRCLE, E & AM SECTOR, KMDA
UNNAYAN BHAVAN 8TH FLOOR, BLOCK-A
KOLKATA-700 091

Abridged e-QUOTATION NOTICE
Notice Inviting e-Quotation No: 10/KMDA/CIVIL/SE(CON)/E&AM OF 2018-19
Dated: 27.02.2019


SUPERINTENDING ENGINEER, CONSTRUCTION CIRCLE, E&AM SECTOR, KMDA
for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites ON LINE e-
QUOTATION in KMDA Form No. 1 from bonafide, reliable and resourceful agency having
experience of similar nature of work and successfully & satisfactorily completed the same within last
5(five) years from the date of publication of this NIQ in any Government/Semi Government
/Undertaking/ Autonomous bodies/Local bodies.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Description of work</th>
<th>Unit</th>
<th>Rate to be quoted per head per day (only the service charge as a fees of the agency)</th>
<th>Total Amount</th>
<th>Earnest Money Deposit (EMD)</th>
<th>Duration Of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Providing security personnel(6 nos supervisors &amp; 58 nos security guard per day) for the period of 1 year for 8 hr duty per shift X 3 shifts round the clock for safe guarding of entire Rabinra sarovar premises against theft, pollution, nuisance, unauthorized activities etc as per direction of E.I.C.</td>
<td>Per head per DAY</td>
<td>To be quoted in INR</td>
<td></td>
<td>₹2,00,000.00( Two lakh amount to be paid Online (Net Banking /NEFT/RTGS)</td>
<td>1 year</td>
</tr>
<tr>
<td>A</td>
<td>SECURITY SUPERVISOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>SECURITY GUARDS</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Last Date & Time for online request for participating in the tender is 26.03.2019 up to 17.00 hours.
Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA
However, the detail tendering can be had from https://wbtenders.gov.in.

No.118/1(1)/SE(C)/E & AM(AD)/KMDA/ENIQ-10
Dated: 27.02.2019

Copy forwarded for information & necessary action to:

1. The Dy. Director, P.R.O, KMDA, publication as per KMDA rule and for display this
   NIT in KMDA & Govt. of West Bengal Web site.

Superintending Engineer,
Construction Circle, E & AM Sector, KMDA.

Page 1 of 1
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Dated: 27.02.2019  

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<tbody>
<tr>
<td>1</td>
<td>Providing security personnel(6 nos supervisors &amp; 55 nos security guard per day) for the period of 1 year for 8 hr duty per shift X 3 shifts round the clock for safe guarding of entire Rabinra sarovar premises against theft, pollution, nuisance, unauthorized activities etc as per direction of E.I.C.</td>
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<td></td>
<td>Rs.2,00,000.00/- (Two lakh) amount to be paid Online (Net Banking /NEFT/RTGS)</td>
<td>1 year</td>
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A SECURITY SUPERVISOR

B SECURITY GUARDS
NB: The Rate to be quoted complying the minimum wages, EPF, ESIC, Bonus, govt statutory taxes (except GST) etc. as applicable as per Govt. Order and amendment time to time during the tenure of the contract period including service charges. Consideration of service charge should be of positive value up to two decimal places and should not be zero or negative. The quoted rate should not be at par or below than the total amount considering all the above components as per prevailing minimum wages, EPF, ESIC, Bonus etc. failing which the bid will be rejected. GST will be paid separately as applicable and admissible.

1. Intending bidder may download the tender documents from the website [https://wbtenders.gov.in](https://wbtenders.gov.in) directly with the help of Digital Signature Certificate.

2. Earnest Money deposit (EMD) is to be remitted by the Tenderer through e-filling as mentioned in the column 4 above through Net- Banking/ RTGS/NEFT in respect of the Tender ID in favour of KMDA.

3. Submission of Tender:- a) Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website [https://wbtenders.gov.in](https://wbtenders.gov.in) as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the Participant tenderers will be opened only if the tenderer qualifies in the Technical Bid evaluation.

<table>
<thead>
<tr>
<th>4. Time Schedule for Downloading, Uploading and Opening of Tender Documents:--</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a)</td>
<td>Date of uploading of e-N.I.Q. &amp; other Documents (online) (Publishing Date)</td>
</tr>
<tr>
<td>b)</td>
<td>Documents download start date (Online)</td>
</tr>
<tr>
<td>c)</td>
<td>Documents download end date (Online)</td>
</tr>
<tr>
<td>d)</td>
<td>Online Bid Submission Start Date &amp; Time</td>
</tr>
<tr>
<td>e)</td>
<td>Online Bid Submission Last Date &amp; Time</td>
</tr>
<tr>
<td>f)</td>
<td>Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers)</td>
</tr>
<tr>
<td>g)</td>
<td>Date for opening of Financial Proposal (Online)</td>
</tr>
</tbody>
</table>

Tenders will be opened by the Superintending Engineer, Construction Circle, E&AM SECTOR, KMDA and authorized personnel in presence of tenderer or their authorized representatives who may like to be present.
5. Eligibility criteria for the bidders:-
   a) The bidders should have the credentials of similar nature of work i.e. having experience of deployment of security guards minimum 32(Twenty) persons or above in a single contract during the last five years from the date of publication of this NIT in any Government/Semi-Govt./Undertaking/ Autonomous bodies/Local bodies etc.

   b) Scanned copy of valid up to date Professional Tax, GST as per latest Govt. order and PAN card issued by Income Tax Department, Valid Income tax (For last 3yrs), Last 3yrs. audited balance sheet, PF, ESI, Credentials, and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website https://wbtenders.gov.in.

5.1 Declaration on Notary
   a) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the
      (i) Correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location and
      (ii) The service charge quoted by the tenderer is not negative or zero.

5.2 Partnership Firm should submit necessary deed at desired location through on line.

6. a) Earnest Money:- The tenderers shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender in prescribed location failing which the tender shall be rejected.

7. The tenderer should not be defaulter of EPF and ESI for the last 3(Three) years. If found Blacklisting/Penal action will be taken against him as decided by competent authority of KMDA.

8. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-
   i. Private Security Agencies Regulation Act(PSARA), Govt. of W.B
   ii. Income Tax e-Return ( For last 3yrs )
   iii. Last 3yrs. audited balance sheet.
   iv. Pan Card.
   v. Professional Tax Enrolment certificate.
   vii. Trade License.
   viii. Labour License.
   ix. G.S.T Registration
   x. Reference details of EMD Remittance Copy
   xi. Technical Credential.
   a) Credential certificate of the work.
   xii). Affidavit before Notary mentioning the (i) correctness of the documents and a declaration of penalty debarment etc as per prescribed format. (ii) rate quoted by the bidder is not negative or zero.
   xiii). Declaration by Bidder as per prescribed format.
b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.a)

i) The power of Attorney for the firm for signing the tender by a partner.
ii) Partnership Deed.

9) Language of Tender: - The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

10) Others: - The Tender Notice along with other documents like Tender Form No. -1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

11) Influence: Any attempt to exercise undue influence in the matter of acceptance of quotation is strictly prohibited and any quotoner who resorts to this will render his quotation liable to rejection. There shall be no provision of arbitration.

12) Declaration: - Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

13) Submission of bill towards payment:

a) Agency will strictly comply all provisions of minimum wages act and pay minimum wages as applicable time to time as per govt. order, along with ESI, EPF & Bonus to the engaged security personal for 8(eight) hours shift.

b) Supporting documents in respect of sl.(a) above including service charge & GST (as applicable) and attendance sheet is to be submitted to KMDA for payment.

14) The Quotoner own responsibility to obtain all information that may be necessary for quoting the amount.

15) Before issuance of the work order, the quotation inviting authority may verify the credential & other documents with the original of the lowest quotationer, if necessary. After verification, if it is found that such documents submitted by the lowest quotationer is either manufacture or false, in that case, L.O.A / work order will not be issued and Black listing/ penal action will be taken against him as decided by KMDA.

16) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one.

17) Quotoner should comply with minimum wages as enforced time to time during tenure of contract by the Labour Department Govt. of WB.

18) Deduction of Tax shall be made as per provision of latest Govt. order with up to date amendments.

19) Release of Security Money: security money shall be released after successful completion of the contract.
20) That the security personnel will be in proper prescribed uniform & identity card and no extra charges / payment will be made in this account.

21) The security guards should submit the copy of Govt. photo identity card and they have to abide by the discipline, rules and regulations as laid by KMDA.

22) KMDA Authority reserves the right to split up the work as per requirement.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.


Superintending Engineer,
Construction Circle, E&AM Sector,
KMDA.

No. 117/I(20)/SE (CRS)/E&AM/KMDA/T-1/89

Dated: 27.02.2019

Copy forwarded for information & necessary action to:

1. The Secretary, KMDA.

2-7. The Chief Engineer, E&AM, R&B, W&S, Housing, Electrical, PM&C Sector, KMDA.

8. The Director of Finance, KMDA.

9. The Dy. Director, P.R.O, KMDA- publication as per KMDA rule and for display this NIQ in KMDA & Govt. of West Bengal Web site.

10. The Superintending Engineer, Construction Circle, E&AM Sector, KMDA

11-17. The Executive Engineer-BPPD-I,II/CRS/ECPPD-.I,II / CD-II/NSD, E&AM Sector, KMDA.

18. The A.C.F.A, E&AM Sector, KMDA.

19. The Head Estimator, CRS Circle, E&AM Sector, KMDA

20. NOTICEBOARD.

Superintending Engineer,
Construction Circle, E&AM Sector,
KMDA.