Office of the Executive Engineer, Mechanical Division -V, E&M Sector, KMDA
Block-'L', 1st Floor, Unnayan Bhavan, Salt Lake City, Kolkata-700091

Abridged e-Tender Notice


Executive Engineer, Mechanical Division-V, for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites online from eligible qualified tenderer for the below mentioned work and will be received online by him up to the date and time specified here in after.

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Name of work</th>
<th>Estimated Cost (Rs)</th>
<th>EMD (Rs)</th>
<th>Time of completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Operation, guarding, cleaning including daily / periodic Maintenance etc. of the Raw Water Pumping Station at Halisahar under Halisahar Municipal Area.</td>
<td>16,04,013.00</td>
<td>32080.00</td>
<td>12 (Twelve) months</td>
</tr>
</tbody>
</table>

Last date & time for online request for participating in the tender is **17.06.2019 up to 14:30** hours. Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA web site:


Executive Engineer,
Mechanical Division-V, EM, KMDA.
Copy forwarded for information & necessary action to:-

1. The Chief Engineer, EM Sector, KMDA
2. The Superintending Engineer, E/M- I, EM Sector, KMDA
3. The Superintending Engineer, MC-I, EM Sector, KMDA
4. The Superintending Engineer, MC-II, EM Sector, KMDA
5. The Sec. PR, KMDA - With the request to please publish the tender notice to the three (One of which must be in English) leading dailies and in KMDA & GOWB web-site. The Copy of the approval of the concerned Chief Engineer is enclosed. Enclosed- 4 copies NIT.
6. The Executive Engineer- MD-I/II/III/IV, EM Sector, KMDA.
7. The A.C. F.A., EM Sector, KMDA.
8. Notice Board.

Executive Engineer,
Mechanical Division-V, EM, KMDA.
Executive Engineer, Mechanical Division-V, for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites e-tender from the eligible intending bidders for the below mentioned work specified here in below.

<table>
<thead>
<tr>
<th>Sl no</th>
<th>Item</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>Name of the Work</td>
<td>Operation, guarding, cleaning including daily / periodic Maintenance etc. of the Raw Water Pumping Station at Halisahar under Halisahar Municipal Area.</td>
</tr>
<tr>
<td>1.2</td>
<td>Name &amp; Address of the tender Inviting authority</td>
<td>Executive Engineer, Mechanical Division-V, EM Sector, KMDA</td>
</tr>
<tr>
<td>1.3</td>
<td>Name &amp; Address of the tender Accepting authority</td>
<td>Same as above</td>
</tr>
<tr>
<td>1.4</td>
<td>Name &amp; Address of the Executing Division</td>
<td>Executive Engineer, MD-V, EM, KMDA.</td>
</tr>
<tr>
<td>1.5</td>
<td>Firm (s) / Contractor(s) eligible to submit tender</td>
<td>Shall satisfy the stipulations stated in this NIT and also in clause -2 of this NIT</td>
</tr>
<tr>
<td>1.6</td>
<td>Earnest Money Deposit</td>
<td>As per table in Abridge NIT. Scanned copy of EMD (Earnest Money Deposit) shall be submitted during bidding. The original document of EMD (Earnest Money Deposit) should be furnished before the Tender Inviting Authority, by the successful Bidder and also have to furnish all the relevant documents in original to the Tender Inviting Authority if required.</td>
</tr>
<tr>
<td>1.7</td>
<td>Time of Completion</td>
<td>12 months</td>
</tr>
<tr>
<td>1.8</td>
<td>Location of stores / Go down for storing materials</td>
<td>If available, any stores / godown of KMDA within the KMD area with rental charges @ to be fixed by the authority later Or to be built by the contractor at site and or any site within KMDA area (as per availability and discretion of KMDA authority) at his own cost on KMDA land and to be demolished on completion of Work Or any state Govt. / Central Govt. Godown within Kolkata</td>
</tr>
<tr>
<td>1.9</td>
<td>Tender Form in which tender is to be submitted</td>
<td>Through e Tendering procedures. The detail tendering can be had from site <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a></td>
</tr>
<tr>
<td>1.10</td>
<td>Price per copy of the complete set of tender documents for formal agreement (including printed tender form) to be submitted by the vendor after awarded the work.</td>
<td>Rs. 300/- lor each set.</td>
</tr>
</tbody>
</table>

**IMPORTANT DATE AND TIME SCHEDULE**

<table>
<thead>
<tr>
<th>Sl no</th>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.11</td>
<td>Date of uploading(Publishing) of e N.I.T Documents(Online)</td>
<td>30.05.2019 after 14.30Hrs.</td>
</tr>
<tr>
<td>1.12</td>
<td>Documents download start date(Online)</td>
<td>30.05.2019 after 14.35Hrs.</td>
</tr>
<tr>
<td>1.13</td>
<td>Documents download end date(Online)</td>
<td>17.06.2019 up to 14.30Hrs.</td>
</tr>
<tr>
<td>1.14</td>
<td>Start date &amp; time for submission of tender through online</td>
<td>30.05.2019 after 14.40Hrs.</td>
</tr>
</tbody>
</table>
2.0 INSTRUCTION TO THE BIDDERS.

i) General guidance for e-tendering:
   Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-tendering.

   ii) Registration of Contractors:
   Any contractor willing to take part in the process of e-tendering will have to be enrolled and registered with the Govt. e-Procurement system, through login onto https://wbtenders.gov.in the Contractor is to click on the link (Online Bidder Enrollment) for e-tendering site.

   iii) Digital Signature Certificate (DSC)
   Each contractor is required to obtain Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the Controller of Certifying Authority, Govt. of India. (http://ccra.gov.in) on payment of requisite amount.
   a) The Contractor can search the tender and download NIT and other tender documents electronically from computer once he/she logs onto the website https://wbtenders.gov.in. This is the only mode of collection of the tender documents.
   b) A prospective Bidder shall be allowed to participate in the job either in the capacity of the individual or as a partner of a firm. If found to have applied several in single job all his applications will be rejected for that job.

3.0 Submission of Tenders. (Part-I)

i) Statutory Cover:- (a to e, all the pages need to be signed or digitally signed and to be uploaded during online tender submission)
   a) This notice inviting tender (briefly referred to as the NIT or Tender Notice), Addendum, Corrigendum if any.
   b) KMDA Tender Form No-I.
   c) Declaration as per prescribed format
   d) Scanned copy of DD/Banker’s Cheque for EMD.
   e) Scanned copy of Power of attorney by the competent Authority if the power is delegated for signing the Bid to persons other than the applicant must be uploaded.

ii) Non Statutory Cover:-
   (scanned copies need to be uploaded during online tender submission):
   a) Any contracting firms or contractor having successfully completed /executed similar natured contract jobs (described in this document elsewhere) in any Govt./ Govt. undertakings/ Autonomous body/ reputed Institution of value not less than 50% of the quoted cost in a single contract within last five years. The work completion certificate must specify detailed nature of job completed, value of job done, date of commencement of work and the date of completion of work.
   b) The intending tenderer shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.
   c) The firm shall have valid GST Registration Number.
   d) The firm shall have valid PAN issued by GOI.
   e) The intending bidder shall have Valid Electrical Contractor’s Licence. The personnel to be provided by agency shall possess requisite valid supervisory certificate (SCC Part no-1,2,4,7A,11&12 for HT
4.0. Submission of Financial Bid of the Tender (Part-II):

a) The financial Bid should contain the following document in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (percentage above / below) online through computer in the space marked for quoting rate in the BOQ (in Part-II only).

5.0 Penalty for suppression / distortion of fact:-

Submission of false document by tenderer is strictly prohibited and if found action may be referred to the appropriate Authority for prosecution as per relevant I.T. act. With forfeiture of Earnest Money forthwith.

6.0. Earnest Money Deposit & Initial Security Deposit

Earnest Money as mentioned in Abridged NIT, should be paid through “On Line” to ICICI Bank, Hatibagan Brach, Account No. - 127301000508, IFSC Code – ICIC0001273.

From the progressive bill(s) of the contract, the security deposit @10% of the contract value, on pro rata basis shall be deducted. The security deposit shall include the EMD (initial security deposit) already held for the job and shall in total form the deductible 10% value.

In case the total amount of the retainable security deposit is more than Rs 2.00 lakh, then the contractor, at his own choice/ option, may apply to the department for allowing him to keep the amount of deductible security deposit exceeding Rs2.00 lakh in the form of Bank Guarantee from a Nationalized Bank in Kolkata valid for the entire guarantee period in the prescribed format of the department.

The stated security deposit shall be refundable after Six (6) months of satisfactory completion of the work.

7.0. Security Deposit

The successful tenderer shall have to provide for as security for the work an amount in terms of clause no: 1 of the printed tender form.

The earnest money already deposited as per clause no; 1.6 above shall be treated as initial security deposit.

An amount at the rate of 10% of the work/supply will be recovered from the progressive running bills which includes the initial security deposit.

The contractor, at his own choice, may apply to the department for allowing him to keep Bank Guarantee from a Nationalized Bank preferably at Kolkata in lieu of the eight percent (8%) deductible security deposit valid up to the period of guarantee in the prescribed format of the department. The BG shall be limited to maximum of eight percent (8%) of the billed value deductible from the progressive bills.

Deducted Security Deposit shall be retained up to 3 months from the date of entire completion of work.

8.0. Statutory Deduction of taxes / duties / Cess etc

Income Tax will be deducted from the contractor’s bill at the rate in accordance with the orders/ circulars of the Union Government of India in force during the contractual period.

If any variation of the tax structure is declared by the Union Government of India during the pendency of the contract shall be to the contractor’s account. However, TDS will be issued to the contractor for this account.

GST shall be applicable to the contractor’s bill at the rate in accordance with the orders/ circulars of the Government of West Bengal in force during the contractual period.

If any variation in the tax structure declared by the Government of West Bengal during the pendency of the contract shall be to the contractor’s account. Here also, TDS certificate will be issued to the contractor.
Cess for construction workers' welfare (presently 1% of the gross billed value) will be deducted from the contractor's bill at the rate in accordance with the orders' circulars of the Government of West Bengal in force during the contractual period. No TDS will be issued in this case.

9.0 Opening & Evaluation of tender

On the due date and time the tenders shall be opened by the undersigned at his office in presence of the tender opening committee through online. The participating tenderer shall be able to observe the opening of all tenders through the Govt. tendering portal as mentioned earlier.

After evaluation of the Part-I tenders the Part-II tenders of the eligible tenderer shall be opened with due notification through online in the e-tendering portal.

Only English script shall be used for filling and preparing the tender bid. The corrections, if there be any, shall be authenticated by the person submitting the tender duly signed with seal.

In case any discrepancy between the rates put in figures & words, rate in word will prevail.

10.0 Withdrawal of tender

A tender once submitted shall not be withdrawn within a period of 120 days from the day of opening of the tender.

If a tenderer withdraws his tender within this period without any valid reason, he may be disqualified from submitting any tender in KMDA for a minimum period of one year.

11.0 Validity of the offered tender

The validity of the tender shall be 120 days from the date of the opening of the tender.

12.0 Rates inclusive of all charges

As stated elsewhere the rate quoted by the tenderer shall be inclusive of all elements of taxes and duties, demands etc.

The tenderer shall include income taxes, Excise Duty, GST, Cess etc. as applicable, octroi if any, toll, ferry charges, local charges, royalties, turn over taxes and all other charges as applicable.

All other charges like insurance charges, freight, Government Inspector's fee for obtaining statutory clearance etc. as would be required for completion of the work shall also be considered in the rates quoted.

No claim what so ever on this account will be entertained.

13.0 Disclaimer

KMDA reserve the right to reject or accept any or all tenders / bids without assigning any reasons whatsoever. KMDA takes no responsibility for delay / loss / or non-receipt of tender document or any other letter sent by post either way. All expense for preparing and submission of the tender bid shall be to the bidder's account and shall no way be refunded / compensated in any form.

14.0 Eligibility Criteria.

a) Within last five years, at least one similar named contractual job (Pumping Station / STP wherever it is applicable) of value not less than 50% of the value put to tender in one single contract for obtaining minimum qualifying criterion under any Govt / Semi Govt/Govt. undertaking /Autonomous Body/ Institution or organization of repute as a principal employer.

b) The work completion certificate must specify detailed nature of job completed, value of job done, date of commencement of work and the date of completion of work.

c) The intending tenderer shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit Challan from the date of PTCC last issued / obtained to the current year shall have to be produced.

d) The firm shall have valid GST Registration Number.

e) The firm shall have valid PAN issued by GOI.

f) The intending bidder shall have Valid Electrical Contractor's License with Supervisor Competency Certificate (for H/T installation part nos. 1, 2, 4, 7A, 7B, 11 & 12 and L/T installation part nos. 1, 2, 4, 7A & 11.)
g) The firm shall have valid provident fund Registration Certificate.

h) The firm shall have valid ESI Registration Certificate.

i) One notarial declaration in non-judicial stamped paper of Rs.10/- only stating the genuineness of the documents submitted and a line in confirmation whether the firm has faced any contractual debarment or not.

15.0 **Award of the Contract:**

The Bidder whose Bid has been accepted will be notified by the tender inviting and accepting Authority through acceptance letter /Letter of acceptance. The letter of acceptance will constitute the formation of the Contract agreement.

An agreement will be executed between the successful Bidder and the Tender accepting Authority. The agreement will incorporate all necessary documents e.g. NIT, all addenda / Corrigendum, special terms and conditions, schedule of Works (BOQ), LOI.

The successful bidder shall have to submit hard copies of Bid documents to the Tendering Authority along with acceptance of LOA/AOC.

Executive Engineer

Mechanical Division-V, E&M, KMDA
Copy forwarded for information & necessary action to:-

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