OFFICE OF THE EXECUTIVE ENGINEER
ECPD-I, E&AM SECTOR, KMDA
UNNAYAN BHIAVAN 4TH FLOOR, BLOCK-A
KOLKATA-700 091


(Abridge)

EXECUTIVE ENGINEER, ECPD-I, E&AM SECTOR, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites ON LINE e-QUOTATION in KMDA Form No. 1 from bona fide, reliable and resourceful agency having experience of similar nature of work and successfully & satisfactorily completed the same within last 5(five) years from the date of publication of this NIT in any Government/Semi Government/Undertaking/ Autonomous bodies/Local bodies.

<table>
<thead>
<tr>
<th>S/L No</th>
<th>Description of Work</th>
<th>Unit</th>
<th>Rate to be quoted</th>
<th>Earnest Money Deposit (EMD)</th>
<th>Duration Of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Deployment of 12(Twelve) Nos. Private Security Guard &amp; 02(Two) Nos. Security Supervisor for the period of 06(Six) months in the Gitanjali Stadium at Rajdanga, Kasba.</td>
<td>per head per day (8 Hrs.)</td>
<td>Rs.25,000.00/- (Twenty Five Thousand) amount to be paid Online (Net Banking /NEFT/RTGS)</td>
<td>06 (Six) Months</td>
<td></td>
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<tr>
<td>A)</td>
<td>Security Supervisor.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>B)</td>
<td>Security Guard.</td>
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<tr>
<td>2.</td>
<td>Deployment of 12(Twelve) Nos. Private Security Guard for the period of 06(Six) Months in the KMDA Barulpur Township project.</td>
<td>per head per day (8 Hrs.)</td>
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</tbody>
</table>

NB: Bidders should quote the rate excluding GST and GST will have to deposit separately as applicable as per rules.

Last Date & Time for online request for participating in the tender is Date: 09.03.2019, Time: 15.00 hrs. Further details may be had from the detailed NIT at the office of the undersigned or from the KMDA website: www.kmdaonline.org.

Executive Engineer
ECPD-I, E&AM. Sector, KMDA.

Memo No: 170/1(10)/EE/ECPD-I/E&AM/KMDA/916 Dated 18.02.2019

Copy forwarded for kind information & necessary action to:-
1) The Chief Engineer /E&AM Sector /KMDA.
2) The Superintending Engineer (CRS) /E&AM Sector /KMDA.
3) The A. C. E. A. / E&AM Sector /KMDA.
4) The Dy. Secretary, P.R.O.KMDA along with 4(Four) copies of this NIT for newspaper publication as per KMDA rule and for display this NIT in KMDA & Govt. of West Bengal web site.
5)-7) The Executive Engineer, BPPD-I/II/ CRS Division/ E&AM Sector / KMDA.
8)-9) The Estimator & Accountant / E&AM Sector /KMDA.
10) NOTICE BOARD
OFFICE OF THE EXECUTIVE ENGINEER  
ECPD-I, E&AM SECTOR, KMDA  
UNNAYAN BHAVAN 4TH FLOOR, BLOCK-A  
KOLKATA-700 091

*e-QUOTATION NOTICE*

Notice Inviting e-Quotation No: 09/EE/ECPD-I/E&AM/KMDA OF 2018-19  
Dated: 18.02.2019


EXECUTIVE ENGINEER, ECPD-I, E&AM SECTOR, KMDA for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites ON LINE e-QUOTATION in KMDA Form No. 1 from bonafide, reliable and resourceful agency having experience of similar nature of work and successfully & satisfactorily completed the same within last 5(five) years from the date of publication of this NIQ in any Government/Semi Government /Undertaking/ Autonomous bodies/Local bodies.

<table>
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<tr>
<th>Sl. no</th>
<th>Description of work (2)</th>
<th>Unit (3)</th>
<th>Rate to be quoted(3)</th>
<th>Earnest Money Deposit (EMD) (4)</th>
<th>Duration Of Time</th>
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<td>B) Security Guard.</td>
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NB: The rate will be quoted excluding GST. GST will be paid separately as applicable and admissible.
1. Intending bidder may download the tender documents from the website [https://wbtenders.gov.in](https://wbtenders.gov.in) directly with the help of Digital Signature Certificate.

2. Earnest Money deposit (EMD) is to be remitted by the Quotationer through e-filling as mentioned in the column 4 above through Net- Banking/ RTGS/NEFT in respect of the Tender ID in favour of KMDA.

3. Submission of Quotation:- a) Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website [https://wbtenders.gov.in](https://wbtenders.gov.in) as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the Participant Quotationers will be opened only if the Quotationer qualifies in the Technical Bid evaluation.

<table>
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<tr>
<th>4. Time Schedule for Downloading, Uploading and Opening of Quotation Documents:</th>
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<tbody>
<tr>
<td>a) Date of uploading of e-N.I.Q. &amp; other Documents (online) (Publishing Date)</td>
</tr>
<tr>
<td>b) Documents download start date (Online)</td>
</tr>
<tr>
<td>c) Documents download end date (Online)</td>
</tr>
<tr>
<td>d) Online Bid Submission Start Date &amp; Time</td>
</tr>
<tr>
<td>e) Online Bid Submission Last Date &amp; Time</td>
</tr>
<tr>
<td>f) Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers)</td>
</tr>
<tr>
<td>g) Date for opening of Financial Proposal (Online)</td>
</tr>
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Quotations will be opened by the Superintending Engineer, CRS Circle, E&AM SECTOR, KMDA and authorized personnel in presence of Quotationer or their authorized representatives who may like to be present.

5. Eligibility criteria for the bidders:-
   a) The bidder should have the credentials of similar nature of work i.e. having experience of deployment of security guards minimum 5(Five) persons per day in a single contract during the last five years from the date of publication of this NIT in any Government/Semi-Govt./Undertaking/ Autonomous bodies/Local bodies etc.
   b) Scanned copy of valid up to date Professional Tax, CST as per latest Govt. order and PAN card issued by Income Tax Department, Valid Income tax (For last 3yrs), Last 3yrs. audited balance sheet, PF, ESI, Credentials, and other supporting documents, Registration Certificate and/or trade license of the
company must be submitted duly digitally signed at desired location in the website https://wbtenders.gov.in.

5.1 Declaration on Notary

a) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debament etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location & quotationer will have to submit valid authentication on affidavit if any condition arise.

5.2 Partnership Firm should submit necessary deed at desired location through on line.

6 a) Earnest Money:- The Quotationers shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the Quotation in prescribed location failing which the Quotation shall be rejected.

7 Rate should be quoted considering minimum wages, EPF, ESI, Bonus etc. as per minimum wages act.

8 The quotation rate should not be quoted as At per or Zero” and submit the same by Declaration on Notary. If any quotationer quoted such any rate then the quotation will be treated as cancelled and penal action may be taken against that bidder.

9 The Quotationer should not be defaulter of EPF and ESI for the last 3(Three) years. If found Blacklisting/Penal action will be taken against him as per decision of competent authority in KMDA.

10 a) List of common documents shall have to be uploaded by each Quotationer at the time of submission of Quotation through online:-

i. Private Security Agencies Regulation Act (PSARA), Govt. of W.B
ii. Income Tax e-Return (For last 3 yrs)
iii. Last 3 yrs. audited balance sheet.
iv. Pan Card.
v. Professional Tax Enrolment certificate.
vii. Trade License.
viii. Labour License from Govt. of W.B. (for them who are eligible for Labour license)
ix. G.S.T Registration
x. Credential certificate of the work.
xi) Affidavit (containing declaration of sl. -8)

xii) E. P. F. and ESI registration

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 9.a)

i) The power of Attorney for the firm for signing the Quotation by a partner.

ii) Partnership Deed.

10) Language of Quotation:- The Quotation shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the Quotations shall be in English.

11) Others:- The Quotation Notice along with other documents like Tender Form No. -1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Quotation

12) Influence: Any attempt to exercise undue influence in the matter of acceptance of quotation is strictly prohibited and any quotater who resorts to this will render his quotation liable to rejection. There shall be no provision of arbitration.

13) Declaration:- Quotater must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

14) The Quotater own responsibility to obtain all information that may be necessary for quoting the amount.

15) Before issuance of the work order, the quotation inviting authority may verify the credential & other documents with the original of the lowest quotater, if necessary. After verification, if it is found that such documents submitted by the lowest quotater is either manufacture or false, in that case, L.O.A. / work order will not be issued and Black listing/ penal action will be taken against him as decided by KMDA.

16) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one.

17) Quotater should comply with minimum wages as enforced time to time during tenure of contract by the Labour Department Govt. of WB.

18) Deduction of Tax shall be made as per provision of latest Govt. order with up to date amendments.

19) Release of Security Money: Security money shall be released after successful completion of the contract

20) That the guard will have to be in proper uniform with shoes and no extra payment will be made on this account.

21) Rate should be inclusive of PF, ESI, Bonus etc. (Except GST)

22) That the security personnel will be in proper prescribed uniform and no extra charges / payment will be made in this account.
23) The security guards will have to abide by the discipline, rules and regulations as laid by KMDA.

The Quotation inviting authority reserves the right to accept or reject any or all the Quotations without assigning any reason whatsoever.


NB:- Amount payable as per actual man-days per month. Deduction of an amount upto 25% of the bill value will be made from the bill as penal measure if the work site is not satisfactorily in the opinion of E.I.C.

Executive Engineer,
ECPD-I, E&AM. Sector, KMDA.

Memo No: 170/1(10)/EE/ECPD-I/E&AM/KMDA/916 Dated 18.02.2019

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