OFFICE OF THE EXECUTIVE ENGINEER  
E.C.P.D.-II, E&AM SECTOR, S.T.P. COMPOUND  
ANANDAPUR, KOLKATA-700107  

e - TENDER NOTICE  

Notice Inviting e-Tender No: 08/KMDA/CIVIL/EE/ECPD - II/E&AM OF 2019-20 (4th call)  

Dated: 07.01.2020  

Tender Reference No. - KMDA/CIVIL/E&AM/EE/ECPD-II/08 (4th call) of 2019-20  

EXECUTIVE ENGINEER, ECPD - II, E&AM SECTOR for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites ON LINE e-TENDER in KMDA Form No: 1 from reliable, resourceful, bonafide, eligible firms/companies/individual contractors/Joint Ventures/Consortium, who have successfully & satisfactorily completed the similar nature of works of in a single contract not less than 30% of the value of amount put to tender or minimum 25% of the value of work put to tender in each of two separate contracts within last 5(five) years from the date of NIT in any Government/Semi-Govt /Govt. Undertakings/Autonomous Bodies (constituted under the State / Central Statute) / Statutory Bodies and Local bodies is eligible for the under mentioned works.  

<table>
<thead>
<tr>
<th>Sl. no</th>
<th>Name of work</th>
<th>Estimated Cost (Rs)</th>
<th>Earnest Money(Rs) through Online (Net Banking/NEFT/RTGS)</th>
<th>Cost of Tender Documents(Rs) during participating in e-Tendering</th>
<th>Time of Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Emergent cleaning, repairing, renovation and reconstruction of underground 200 mm dia branch sewer and 300 mm dia main sewer connection as and where required, cleaning and raising of manholes with changes of broken manholes cover and cleaning, repairing and renovation of surface drain at Panchannagram G.S scheme (RR plot), PS-Anadapur, Ward No -108, Kolkata - 700107.</td>
<td>9,57,663/-</td>
<td>19,153/-</td>
<td>Not required</td>
<td>3 (Three) Months</td>
</tr>
</tbody>
</table>

Note:  
- Bidders should quote the rate including all Government, Statutory Taxes including GST & Labour welfare Cess as applicable. GST & Labour welfare Cess will be deducted from the bills as per rules in accordance with the provisions of GST Act, 2017.  

2. Intending bidder may download the tender documents from the website https://wbtenders.gov.in directly with the help of Digital Signature Certificate.
3. Earnest Money deposit (EMD) is to be remitted by the Tenderer through e-filling as mentioned in the column 4 above through Net- Banking/ RTGS/NEFT in respect of the Tender ID in favour of KMDA.

4. Submission of Tender:- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website https://wbtenders.gov.in as per time schedule stated here in under. Time will be reckoned as per Server Clock. b) The Financial Bid of the Participant tenderers will be opened only if the tenderer qualifies in the Technical Bid evaluation. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

5. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Date: 21.01.2020, Time: 17:00hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>Date of uploading of N.I.T. &amp; other Documents (online) (Publishing Date)</td>
<td></td>
</tr>
<tr>
<td>b</td>
<td>Documents download start date (Online)</td>
<td>Date: 21.01.2020, Time: 17:30 hrs.</td>
</tr>
<tr>
<td>c</td>
<td>Documents download end date (Online)</td>
<td>Date: 28.01.2020, Time: 15:00 hrs.</td>
</tr>
<tr>
<td>d</td>
<td>Pre-bid Clarification Start Date &amp; Time</td>
<td>NA</td>
</tr>
<tr>
<td>e</td>
<td>Pre-bid Clarification End Date &amp; Time</td>
<td>NA</td>
</tr>
<tr>
<td>f</td>
<td>Online Bid Submission Start Date &amp; Time</td>
<td>Date: 21.01.2020, Time: 17:30 hrs.</td>
</tr>
<tr>
<td>g</td>
<td>Online Bid Submission Last Date &amp; Time</td>
<td>Date: 28.01.2020, Time: 15:00 hrs.</td>
</tr>
<tr>
<td>h</td>
<td>Last date &amp; time of physical submission of cost of documents including EMD and Non Statutory cover.</td>
<td>NA</td>
</tr>
<tr>
<td>i</td>
<td>Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers)</td>
<td>Date: 03.02.2020, Time: 12:00 hrs.</td>
</tr>
<tr>
<td>j</td>
<td>Date for opening of Financial Proposal (Online)</td>
<td>To be notified later on</td>
</tr>
</tbody>
</table>

Tenders will be opened by the Executive Engineer, ECPD - II, E&AM SECTOR, KMDA or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

6. Eligibility criteria for the bidders:-

a) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or

ii) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at (i) above:

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer. Or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer.

b) Scanned copy of Valid PAN issued by the IT Deptt., Govt. of India, Latest Professional Tax Paid Challan & P-TAX Enrollment Certificate, Valid income tax (For Last 3 yrs), Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, Last 3 yrs Audit balance sheet,Credentials (Work Order & Completion Certificate of the same work as per SI-1 & 6.(a) of this NIT ), Valid Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website https://wbtenders.gov.in.

c) The following clause shall be included in all the contracts to be executed for (i) procurement of goods and services and (b) works related contract involving supply of goods and services by contractor. " Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017."

d) Scanned Copy of one affidavit before Notary will have to be submitted mentioning the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body (constituted under the State/Central statute)/Institution through on line at desired location (Annexure-I) and declaration by the tenderers as per (Annexure –II).

e) Partnership Firm/Consortium should submit necessary deed at desired location through on line.

f) Particulars regarding Joint Ventures/Consortium.

i) The lead partner must have credential and satisfactory completion of similar nature of work of completion cost not less than 50% value of qualifying amount i.e. 50% of the value of work under present tender.

ii) Each of the other partners shall meet individually not less than 25% of the qualifying criteria mentioned above under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (Five) years.

iii) The lead partner shall have to apply for tender on behalf of Joint Ventures/Consortium along with MoA/MoU.

iv) In case of any litigation or in the event of any default arises during the execution/contract period of the agreement, the lead partner will remain fully responsible.

v) The successful Joint Ventures/Consortium will have to submit VAT Registration, Pan Card, Trade License immediately after issuance of LOI.
7 a) Earnest Money:- The tenderer shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender in prescribed location failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.

b) Additional Performance Security:- On receiving of the bid, If it is found, the Tendered amount is 80% or Below of the Estimated amount, the L1 Bidder should have to deposit Additional Performance Security @ 10% of the Tendered amount in the form of Bank Guaranty in favour of KMDA for the entire contract period within 7(Seven) days from the date of issuance of LOI. The B.G will be returned immediately on successful completion of the contract.

8. a) List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

i. Income Tax e-Return (For last 3 yrs. ending on 31.03.2019)
ii. Audited Balance Sheet (For last 3 yrs. ending on 31.03.2019)
iii. Valid PAN issued by the IT Deptt., Govt of India
vii. Valid Renewed Trade License.
vii. Scanned Copy of one affidavit before Notary (Original) will have to be submitted as per (Annexure I) & Declaration by the tenderor as per prescribed format (Annexure-II).
vii. Reference details of EMD Remittance.
ix. Technical Credential.
   a) Work Order with completion certificate for the work in technical credential.
   b) Payment certificate of the said work.

x. Employees PF and ESI certificates with current Challan.
xii. Bank Solvency Certificate should be not more than 6 months older on date of publication of e-NIT.
xii. Technical Manpower list.

b) List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 8.a)
   i) The power of Attorney for the firm for signing the tender by a partner.
   ii) Partnership Deed.

c) List of documents shall have to upload by a Joint Venture/Consortium in addition to Sl. No. 8.a)
   i) Copy of MoA / MoU on a stamp paper of Rs.100.00 outlining the joint interest to work on the project and specifying the other terms of agreement.

9. Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

10. Others:- The Tender Notice along with other documents like Tender Form No. - 1 KMDA, Technical Specification, Special Terms and Conditions , BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender. The agency must go through carefully the Special Terms and
Conditions uploaded by the department before quoting his rate. All the bidders are requested to upload only necessary documents for the tender. Uploading unnecessary/irrelevant documents may create problem in the evaluation process. In that case any inadvertent mistake during evaluation of the Tender Inviting Authority (TIA) will not be responsible.

11. Provision of Defect Liability Period & Refund of Security Deposit:
Prospective bidders shall have to execute the work in such a manner so that appropriate service level for the stipulated work is to be maintained during stipulated contractual period till completion and a Defect Liability Period of 06(Six) Months from the date of successful completion of the work. If any defect/damage is found during the period as mentioned above, the contractor shall make good the same at his own expense to the specification at par with instant project work, or in default, the Engineer-in-charge may cause the same to be made good by other agency and deduct the expense (for which the certificate of the Engineer-in-charge shall be final) from any sums that may be then, or at any time thereafter become due to contractor, or from his security deposit, or the proceeds of the sale thereof, or of sufficient portion thereof or from any pending dues for any contract with KMDA. Refund of Security Deposit will only be made after completion of Defect Liability Period (DLP).

12. Declaration:- Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.
For any queries related to work, the intending agency may contact the office of the undersigned.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

Executive Engineer,
ECPD - II, E&AM Sector, KMDA.

No. 204/1(21)/EE/ ECPD -II/E&AM/KMDA/T-1/09
Dated: 07.01.2020

Copy forwarded for information & necessary action to:

1. The Secretary, KMDA.
2-7. The Chief Engineer, E&AM, R&B, W&S, Housing, Electrical, PM&C Sector, KMDA.
8. The Director of Finance, KMDA.
9. The Dy. Secretary, P.R.O, KMDA- publication as per KMDA rule and for display this NIT in KMDA & Govt. of West Bengal Web site.
10. The Superintending Engineer, Construction Circle, E&AM Sector, KMDA.
11-17. The Executive Engineer-BPPD-I,II/CRS/ CD-II/FSD, E&AM Sector, KMDA.
18. The A.C.F.A, E&AM Sector, KMDA.
19. The Divisional Accountant, ECPD - II, E&AM Sector, KMDA
20. The Head Estimator, ECPD - II, E&AM Sector, KMDA
21. NOTICE BOARD.

Executive Engineer,
ECPD - II, E&AM Sector, KMDA.
INSTRUCTION TO BIDDERS

Instruction / Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e-tendering.

1. **Registration of Contractor:** Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system through logging on to https://wbtenders.gov.in. The contractor is to click on the link for e-Tendering site as given on the web portal.

2. **Digital Signature Certificate (DSC):** Each contractor is required to obtain a class - II or class - III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause -1 of Guideline to Bidder. DSC is given as a USB e-Token.

3. **Collection of Tender documents:** The contractor can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.

4. **Submission of Tenders:**
   
a) **General process of submission:** Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.

   b) **Technical Bid:** Technical Bid contain scanned copies of the followings further in two cover (folder)

A-1. **Statutory Cover Containing:**
   
i) The tenderer shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender

   ii) NIT

   iii) Declaration as per prescribed format

   iv) Kmda form -In

   v) Special terms and condition

N.B: Bidder must download KMDA Tender Form No-1, General Terms and Condition, Special Terms & Conditions, Technical Specifications, all other addendum, Corrigendum etc. whatever documents uploaded by the department in the web under the NIT and must go through carefully before quoting his rate. These documents are not necessarily be uploaded by the bidder.

A-2. **Non Statutory/Technical documents Cover containing.**

   i. Income Tax e-Return (For last 3yrs, ending on 31.03.2019)

   ii. Audited Balance Sheet (For last 3yrs, ending on 31.03.2019)

   iii. Valid PAN issued by the IT Deptt., Govt of India

   iv. Professional Tax Enrolment certificate with current year challan.


   vi. Valid Renewed Trade License.

   vii. Scanned Copy of one affidavit before Notary (Original) will have to be submitted as per (Annexure-I) & Declaration by the tenderer as per prescribed format (Annexure-II).

   viii. Reference details of EMD Remittance

   ix. Technical Credential.

   a) Work Order with completion certificate for the work in technical credential.

   b) Payment certificate of the said work

   x. Employees PF and ESI certificates with current Challan.


   xii. Technical Manpower List
During evaluation, the Tender Inviting Authority may summon of the tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.

Opening and evaluation of Financial Bid:

i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

Penalty for suppression / distortion of facts: Submission of false document by tenderer is strictly prohibited.

Executive Engineer,
ECPD - II, E&AM Sector, KMDA

Particulars regarding Joint Ventures/Consortium.

i) One of the partners of any Joint Ventures / Consortium has to be designated as Lead Partner and the same will be mentioned in MOA/MOU.

ii) The lead partner must hold 51% equity capital of the company to be formed between them during the tenure of contract implementation.

iii) The lead partner must have credential and satisfactory completion of same nature of works of completion cost not less than 50% value of qualifying amount i.e. 25% of the estimated cost under present tender in a single contract under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (five) Years.

iv) Each of the other partners shall meet individually not less than 25% of the qualifying amount (i.e. 12.50%) of the estimated cost under present tender in a single contract under any Govt./semi-Govt. organization / Autonomous body as principal employer within last 5 (five) years.

v) However the lead partner along with other partners /partner should jointly meet at least 100% of the qualifying amount i.e. 50% of the estimated cost.

vi) The lead partner shall have to apply for tender on behalf of Joint Ventures /consortium along with MOA/ MOU.

vii) In case of any litigation or in the event of any default arises during the execution /contract period of the agreement, the lead partner will remain fully responsible.

viii) Regarding joint venture /consortium all will be guided by Law cell, KMDA/competent Authority of KMDA.

Executive Engineer,
ECPD - II, E&AM Sector, KMDA
5. THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

a) Financial Bid:-

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Category Name</th>
<th>Sub-Category Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Certificates</td>
<td>Certificates</td>
<td>i) Pan Card ii) Professional Tax clearance certificate. iii) Acknowledgement of IT return (For last 3 hrs.) v) GSTIN</td>
</tr>
<tr>
<td>B.</td>
<td>Company Details</td>
<td>Company Details-1</td>
<td>i) Valid Trade License ii) Partnership Deed, iii) Society Registration, Power of Attorney, iv) MoA / MoU etc. as applicable.</td>
</tr>
<tr>
<td>C.</td>
<td>Financial Info</td>
<td>Financial Info-1</td>
<td>i) Audited Balance Sheet (For last 3 yrs.).</td>
</tr>
<tr>
<td>D.</td>
<td>Credential</td>
<td>Credential-1</td>
<td>i) 30% Credential of single contract or minimum 25% of the value of work put to tender in eacosh of two separate contracts, within 5 years, Work Order, Payment certificate.</td>
</tr>
</tbody>
</table>

i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through on line in the space marked for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

6. Opening & Evaluation of Tender: -

Opening of Technical Bid:

i) Technical bid will be opened by the Executive Engineer, ECPD - II, E&AM SECTOR, KMDA Intending tenderer may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.

ii) Decrypted (transformed in to readable formats) documents of the non- statutory cover will be downloaded for evaluation.

iii) List of technically qualified tenderers would be uploaded.