



e -TENDER NOTICE

Notice Inviting e-Tender No: 03/KMDA/CIVIL/ECPD-II/E&AM of 2021-22 Dated: 02.12.2021

Tender Reference No.: KMDA/CIVIL/ECPD-II /E&AM/03of 2021-22

EXECUTIVE ENGINEER, ECPD-II, E&AM SECTOR for and on behalf of Kolkata Metropolitan Development Authority (KMDA) invites **ON LINE e-TENDER** in KMDA Form No: 1 from reliable, resourceful, bonafide, eligible firms/companies/individual/Joint Venture agencies who have successfully & satisfactorily completed the **similar nature of works in a single contract not less than 40% of the value of work put to tender or minimum 30% of the value of work put to tender in each of two separate contracts** within last **5 (five) years** from the date of NIT in any Government/Semi Government/Undertaking/Autonomous bodies/Local bodies.

| Sl. no. | Name of work | Estimated Cost (Rs) | Earnest Money (Rs) | Cost of Tender Documents (Rs) | Time of Completion |
|---------|--|---------------------|--------------------|---|--------------------|
| 1. | Construction of Enclosure for preservation and display of Durga idol at Art Gallery within Rabindra Sarobar. | 15,59,809.00 | 31,196.00 | Cost of Tender Documents not required during participating in e-Tendering. | 30 DAYS |

- **Note:** Bidders should quote the rate including all Govt. statutory Taxes. The Tax invoice(s) need to be issued by the agency/supplier for raising claim under the contract showing separately, the tax charged in accordance with the provisions of GST Act, 2017.

Scope of work:

- a) Frame work for the enclosure with Structural Hollow Section.
 - b) Installation of cement board of various thickness along with necessary supporting frame work in periphery wall.
 - c) Glazing work with spider arrangement with supporting frame work in the front portion of enclosure.
1. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
 2. Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th July, 2016.
 - i. Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
 - ii. RTGS/NEFT in case of offline payment through bank account in any bank.
 3. Submission of Tender:- a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. b) The Financial Bid of the Participant tenderers will be opened only if the tenderer qualifies in the Technical Bid evaluation.

Tenders will be opened by that **EXECUTIVE ENGINEER, ECPD-II, E&AM SECTOR, KMDA** or his authorized representative in presence of tenderer or their authorized representatives who may like to be present.

4. Time Schedule for Downloading, Uploading and Opening of Tender Documents:-

| | | |
|----|---|-----------------------------------|
| a) | Date of uploading of N.I.T. & other Documents (online) (Publishing Date) | Date: 07.12.2021 Time: 12.00 hrs. |
| b) | Documents download start date (Online) | Date: 07.12.2021 Time: 13.00 hrs. |
| c) | Documents download end date (Online) | Date: 21.12.2021 Time: 13.00 hrs. |
| d) | Pre-bid Clarification Start Date & Time | NA |
| e) | Pre-bid Clarification End Date & Time | NA |
| f) | Online Bid Submission Start Date & Time | Date: 07.12.2021 Time: 13.00 hrs. |
| g) | Online Bid Submission Last Date & Time | Date: 21.12.2021 Time: 13.00 hrs. |
| h) | Last date & time of physical submission of cost of documents including EMD and Non Statutory cover. | NA |
| i) | Time and Date of Opening of Technical Bid (Bid will be opened by the Authorized Officers) | Date: 23.12.2021 Time: 14.00 hrs. |
| j) | Date for opening of Financial Proposal (Online) | To be notified later on |

5. Eligibility criteria for the bidders:-

- a) The bidders should have the credentials of similar nature of works including **frame work with Structural Hollow Section, Glazing work with supporting frame work**, completed successfully & satisfactorily with the value not less than 40% of the estimated amount put to tender in a single contract or not less than 30% of the estimated amount put to tender in each of two separate tenders. Nature of works should be clearly mentioned.
- b) Scanned copy of valid up to date Professional Tax receipt Challan, GST as per latest Govt. order and PAN card issued by Income Tax Department, Valid Income tax (For last 3yrs), Last 3yrs. Audited balance sheet, EPF & ESI Registration certificate, Credentials, Work Order, Payment certificate and other supporting documents, Registration Certificate and/or trade license of the company must be submitted duly digitally signed at desired location in the website <https://wbtenders.gov.in>.

5.1 Declaration on Notary

Scanned Copy of one affidavit before Notary will have to be submitted **mentioning the e-NIT No.** and the correctness of the documents and a declaration of penalty debarment etc. faced by him under any Govt./Semi-Govt./Autonomous body/Institution through on line at desired location.

5.2 Partnership Firm/Consortium should submit necessary deed at desired location through on line.

5.3 Particulars regarding Joint Ventures/Consortium.

- i. The lead partner shall meet not less than 50% of the qualifying criteria mentioned above under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (Five) years.
- ii. Whereas each of the other partners shall meet individually not less than 25% of the qualifying criteria mentioned above under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5 (Five) years.
- iii. The lead partner shall have to apply for tender on behalf of Joint Ventures/Consortium along with MoA/MoU.
- iv. In case of any litigation or in the event of any default arises during the execution/contract period of the agreement, the lead partner will remain fully responsible.
- v. The successful Joint Ventures/Consortium will have to submit GST Registration. Pan Card, Trade License immediately after issuance of LOI.

6.

- a) **Earnest Money:-** The tenderer shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender in prescribed location failing which the tender shall be rejected. The balance earnest money if any to fulfill 2(two) percent of the tender value is to be deposited at the time of execution of formal agreement.
- b) **Additional Performance Security:-** On receiving of the bid, If it is found, the Tendered amounts 80% or Below of the Estimated amount, the L1 Bidder should have to deposit Additional Performance Security @ 10% of the Tendered amount in the form of Bank Guaranty in favour of KMDA for the entire contract period within 7(Seven) days from the date of issuance of LOI. The B.G will be returned immediately on successful completion of the maintenance period i.e. one year from the date of completion of the work.

7.

A. List of common documents shall have to be uploaded by each tenderer at the time of submission of Tender through online:-

- i. Income Tax e-Return (For last 3yrs, 2018-19, 2019-20, 2020-21)
- ii. Audited Balance Sheet (As above, 2018-19, 2019-20, 2020-21)
- iii. Pan Card.
- iv. Professional Tax Enrolment certificate with current year challan.
- v. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act. 2017.
- vi. Valid Renewed Trade License.
- vii. Affidavit before Notary **mentioning the e-NIT No.** and the correctness of the documents and a declaration of penalty debarment etc.
- viii. Reference details of EMD Remittance
- ix. Work Order with completion certificate for the work in technical credential.
- x. Bank Solvency not more than one year old.

B. List of documents shall have to upload by a Partnership Firm in addition to Sl. No. 7.A

- i. The power of Attorney for the firm for signing the tender by a partner.
- ii. Partnership Deed

C. List of documents shall have to upload by a Joint Venture/Consortium in addition to Sl. No. 7.A

- i) Copy of MoA/MoU on a stamp paper of Rs.100.00 outlining the joint interest to work on the project and specifying the other terms of agreement.

8. Language of Tender:- The tender shall be submitted in the prescribed form in English. All literatures and correspondence in connection with the tenders shall be in English.

9. Others:- The Tender Notice along with other documents like Tender Form No.-1 KMDA, Technical Specification, Special Terms and Conditions, BOQ, Addendum and corrigendum etc. whatever documents uploaded by the department concerned thereto shall be part and parcel of the Tender.

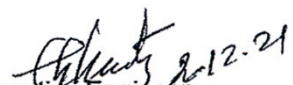
10. Declaration:- Tenderer must upload and submit duly digitally signed a declaration as per prescribed format for confirmation of his awareness of the contract.

11. Addenda/Corrigenda: During that tenure of the tender if any addenda/corrigenda takes place that will be circulated only through the Government e-Procurement system.

For any queries related to work, the intending agency may contact the office of the undersigned.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

For detail information please visits <https://wbtenders.gov.in> & www.kmdaonline.org.

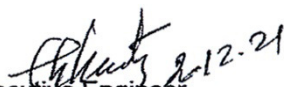

Executive Engineer,
ECPD – II, E&AM Sector, KMDA

Dated:02.12.2021

No.150/I(13)/ EE/ECPD-II/E&AM/KMDA/Tender

Copy forwarded for information & necessary action to:

1. The DGO, E&AM Sector, KMDA
- 2-7 The Chief Engineer, E&AM, R&B, W&S, Housing, E-M, PM&C Sector, KMDA.
8. The Director of Finance, KMDA.
9. The Dy. Secretary, P.R.O, KMDA- publication as per KMDA rule and for display this NIT in KMDA & Govt. of West Bengal Web site.
10. The Superintending Engineer, Construction Circle, E&AM Sector, KMDA
11. The A.C.F.A, E&AM. Sector, KMDA.
12. The Estimator, ECPD-II, E&AM Sector, KMDA
13. NOTICE BOARD.


Executive Engineer,
ECPD – II, E&AM Sector, KMDA

INSTRUCTION TO BIDDERS

Instruction / Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e- tendering.

1. **Registration of Contractor:-** Any contractor willing to take part in the process of e – Tendering will have to be enrolled & registered with the Government e – Procurement system through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e – Tendering site as given on the web portal.
2. **Digital Signature Certificate (DSC) :-** Each contractor is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the national Information’s Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause -1 of Guideline to Bidder. DSC is given as a USB e – Token.
3. **Collection of Tender documents:-**The contractor can search & download NIT & Tender documents electronically from computer once he logs on to the website mentioned Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
4. **Submission of Tenders :-**
 - a) **General process of submission:-** Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
 - b) **Technical Bid:-** Technical Bid contain scanned copies of the followings further in two cover (folder).

A-1. Statutory Cover Containing:-

- i) The tenderer shall have to mention the reference detail in support of remitted RTGS/NEFT of requisite EMD against the tender
- ii) NIT.
- iii) Declaration as per prescribed format.
- iv) KMDA form –In
- v) Special terms and condition

N.B: Bidder must download KMDA Tender Form No-1, General Terms and Condition, Special Terms & Conditions, Technical Specifications, all other addendum, Corrigendum etc. whatever documents uploaded by the department in the web under the NIT and must go through carefully before quoting his rate. These documents are not necessarily be uploaded by the bidder.

A-2. Non Statutory/Technical documents Cover containing.

- i. Income Tax e-Return (For last 3yrs, ending on 31.03.2021)
- ii. Audited Balance sheet (For last 3yrs, ending on 31.03.2021)
- iii. Valid PAN issued by the IT Deptt., Govt. of India
- iv. Professional Tax Enrolment certificate with current year challan.
- v. Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act. 2017.
- vi. Valid Renewed Trade License.
- vii. Scanned Copy of one affidavit before Notary(**Original**) will have to be submitted as per (Annexure-I) & Declaration by the tenderer as per prescribed format (Annexure-II).
- viii. Reference details of EMD Remittance
- ix. Technical Credential.
 - a) Work Order with completion certificate for the similar nature of work in technical credential.
 - b) Payment certificate of the said work.

Note: Failure of submission of any of the above mentioned documents (as stated in A-1 & A-2) will render the tender liable to summarily rejected for both statutory & non statutory cover.

5. THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

a) Financial Bid:-

| Sl. No | Category Name | Sub-Category Description | Details |
|--------|-----------------|--------------------------|--|
| A. | Certificates | Certificates | i) Pan Card .ii) Professional Tax clearance certificate. iii) Acknowledgement of IT return (For last 3 hrs.) v) GSTIN |
| B. | Company Details | Company Details-1 | i) Valid Trade License ii) Partnership Deed, iii) Society Registration, Power of Attorney, iv) MoA/MoU etc. as applicable. |
| C. | Financial Info | Financial Info-1 | i) Audited Balance Sheet (For last 3 yrs.), |
| D. | Credential | Credential-1 | i) 40%Credential of single contract or minimum 30% of the value of work put to tender in eachof two separate contracts, within 5 years, Work Order, Payment certificate, |

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through on line in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

**6. Opening & Evaluation of Tender:-
Opening of Technical Bid:**

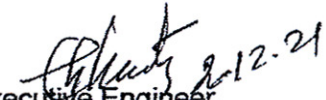
- i) Technical bid will be opened by the Executive Engineer, ECPD - II, E&AM SECTOR, KMDA Intending tenderer may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed in to readable formats) documents of the non- statutory cover will be downloaded for evaluation.
- iii) List of technically qualified tenderers would be uploaded.

During evaluation, the Tender Inviting Authority may summon of the tenderers & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.

Opening and evaluation of Financial Bid:

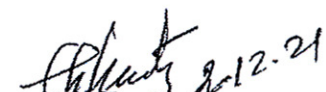
- i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

Penalty for suppression / distortion of facts: Submission of false document by tenderer is strictly prohibited.


Executive Engineer,
ECPD – II, E&AM Sector, KMDA

Particulars regarding Joint Ventures/Consortium.

- i) One of the partners of any Joint Ventures / Consortium has to be designated as Lead Partner and the same will be mentioned in MOA/MOU.
- ii) The lead partner must hold 51% equity capital of the company to be formed between them during the tenure of contract implementation.
- iii) The lead partner must have credential and satisfactory completion of same nature of works of completion cost not less than 50% value of qualifying amount i.e. 25% of the estimated cost under present tender in a single contract under any Govt./Semi-Govt. organization/Autonomous body as principal employer within last 5(five) Years.
- iv) Each of the other partners shall meet individually not less than 25% of the qualifying amount (i.e. 12.50%) of the estimated cost under present tender in a single contract under any Govt./semi-Govt. organization /Autonomous body as principal employer within last 5 (five) years.
- v) However the lead partner along with other partners /partner should jointly meet at least 100% of the qualifying amount i.e. 50% of the estimated cost.
- vi) The lead partner shall have to apply for tender on behalf of Joint Ventures/consortium along with MOA/ MOU.
- vii) In case of any litigation or in the event of any default arises during the execution /contract period of the agreement, the lead partner will remain fully responsible.
- viii) Regarding joint venture /consortium all will be guided by Law cell, KMDA/competent Authority of KMDA.


Executive Engineer,
ECPD – II, E&AM Sector, KMDA