



**KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY**  
**OFFICE OF THE SUPERINTENDING ENGINEER (W&S, GRWW)**  
**GARDENREACH WATER WORKS, BIDHANGARH, KOLKATA - 700066**

No.SE(GRWW)/2W-08/21-22/58

Date:14.12.2021

**ABRIDGED e-Tender NOTICE**

Superintending Engineer, GRWW Circle, W&S Sector, KMDA invites e-Tender from reliable, experienced and resourceful Agencies who have successfully completed similar nature of work i) of at least 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice or (ii) of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice or (iii) of one single running work of similar nature of work which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above in any Govt. /Semi Govt. /Statutory or Local Bodies.

Sl. No	Name of Work	Estimated Amount	Earnest Money (Rs.)	Time of Completion
1.	<b>Tender No: SE(GRWW)/T-07 of 2021-22</b> Construction of 33 KV Electrical Sub-Station building for CESC within WTP premises at Akra Brick field under Maheshtala Municipality.	Rs. 1,14,64,403.00	Rs. 2,29,288.00 (Rupees Two Lakh Twenty Nine Thousand Two Hundred Eighty Eight) only	06 (Six) months.
2	<b>Tender No: SE(GRWW)/T-08 of 2021-22</b> Supplying and Laying of 1000 mm diameter dedicated M.S pipeline from W.T.P at Akra Brick Field to Akra - BBT Road Junction with necessary connections within Maheshtala Municipality under Trans-municipal Water Supply Scheme for Maheshtala, Budge Budge and Pujali Municipality.	Rs.12,03,68,235.00	Rs. 10,00,000.00 (Rupees Ten lakh) only	09 (Nine) months.

Last date of Bid Submission Online: 17.01.2022 (Upto 5.00 PM)

For details please contact the above office or visit our both websites  
Visit websites : [www.kmdaonline.org](http://www.kmdaonline.org) / [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

The authority reserves the right to reject or accept any or all tender without assigning any reason.

  
14.12.21

**Superintending Engineer**

**GRWW Circle, W&S Sec., KMDA**



No. SE(GRWW)/2W-08/21-22/58

Date: 14.12.2021

**Detail e-Tender NOTICE**

**Tender No: SE(GRWW)/T-07 of 2021-22**

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Corrigendum/Addendum if any would be published on the website only.

2. **Eligibility Criteria to participate in the tender**
- As stated above.
- AND**
- Having sufficient qualified technical personnel with sound knowledge and experience for a minimum period of 02 years in execution of similar nature of works.
- AND**
- Having annual turnover of at least Rs.0.30Crore or above in any one year of last three Financial years
- AND**
- Having valid P. Tax clearance Certificates, GST, PAN Card, P.F, & E.S.I Registration Certificate etc.
3. **Documents to be Produced in**
- A successful performance and completion certificate supplemented with work order along with payment certificate

**support of  
Credential**

- issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organisations shall have to be furnished in support of credibility in terms with eligibility criteria depicted in this Notice (**Ref: Sl. No. 2 : Eligibility to participate in the tender**). Besides this, following documents shall have to be furnished:
- a. No joint ventures or consortium will be considered for participating of this tender.
  - b. Copies of valid PAN Card, GST, IT return for last 3 (Three) years, P.F & E.S.I Registration Certificate, Professional Tax clearance Certificate.
  - c. Bank solvency Certificate not less than **0.20Crore** to be issued from any Scheduled Bank before the date of submission of NIT and valid for a period of one year from the last date of submission of NIT.
  - d. Valid documents in support of annual Turnover.
  - e. List of machines & equipment necessary for field as well as laboratory test for all materials.
  - f. List of Technical Personnel employed under the organization in details with names, qualification, experience and address with contact number.
  - g. List of all works in hand including total value of each works and percentage of work done (those works should be included in that list where final payments have not been done.)
  - h. Corresponding address shall be preferably within Kolkata Metropolitan area together with Fax, Telephone nos., Contract mobile no. & Email no. of the tenderer.

**All documents in original to be produced in due course of time as & when asked by the Tender Inviting Authority**

4. **NOTE :** The bidders have no adverse report on any account against their organization for execution of any project work during last 5(five) years or working at present.

## 5. Date and Time Schedule :-

Sl. No.	Particulars	Date and Time
a)	Date of publishing of N.I.T	21.12.2021
b)	Date of uploading of Tender Documents(online)	22.12.2021 ( 02.00 PM)
c)	Documents download/sell start date (Online)	22.12.2021 ( 03.00 PM)
d)	Bid submission start date (Online)	22.12.2021 ( 04.00 PM)
e)	Date of Pre Bid Meeting with the intending tenderers In the office of the CHIEF ENGINEER (W&S), DJ-11, Sector-II, Salt Lake, Kolkata- 700 091.	04.01.2022 (12.00 Noon)
f)	Documents Download/Sell End date (on line)	17.01.2022( 04.00 PM)
g)	Bid Submission closing (On line)	17.01.2022( 05.00 PM)
h)	Bid opening date for Technical Proposals (Online)	19.01.2022 (05.00 PM)
i)	Date of uploading list for Technically Qualified Tenderers (online)	To be notified later
j)	Date and Place for opening of Financial Proposal (Online)	

## 6. Site inspection & general information

Intending Bidders are required to inspect the site of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices. They are also acquainted with relevant IS specifications, CPHEEO manuals, Clauses & Sub Clauses of the Bid documents and to have fully acquainted with all details of work front, communications, underground utility services, seasonal weather and its variation, labours, water supply, existing & proposed site levels, position and diversion of transportation and barricading, if required, electricity and any other general information including topological condition & existing level and level pertaining to and needed for the work to be completed in time properly.

## 7. Tender documents

A full set of tender documents consists of 2 Parts.

These are;

- I) **Part I** containing all documents in relation to the name of the firm applied for and credentials possessed by them along with all documents as depicted in Sl. No. **3**

**AND**

**Annexures A :**

All documents uploaded and distributed by Notice Inviting Authority and all correspondences made before opening of Financial Bid of the tender.

**AND**

**Annexures B :**

- i. Bank Solvency Format
- ii. KMDA Form-I
- iii. Affidavit as per given format

II) **Part II** containing following documents;

- a. Bid Price / Price Schedule (BOQ). All are given in Vol.II

**8. Validity of Bid**

A Bid submitted shall remain valid for a period of 180 calendar days from the date set for opening of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.

**9. Withdrawal of Bid**

A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.

**10. Acceptance of Tender**

Lowest valid rate should normally be accepted. However, the tender accepting authority does not bind him to accept otherwise the lowest Bid and reserves the right to reject any or all of the Bids received without assigning any reason thereof. **Letter of Intent (LOI) will be issued to the successful bidder after getting financial approval of the work from the Finance Department, Govt. of WB.**

**11. Intimation**

The successful Bidder will be notified in writing of the acceptance of his Bid. The Bidder then becomes the "Contractor" and he shall forthwith take steps to execute Formal Contract Agreement in appropriate KMDA Form-1 and fulfil all his obligations as required by the Contract.

After the Bid is provisionally accepted, the Bidder shall submit detail Design, Drawing and working specifications phase wise based on existing site condition & proposed levels at site. If it is found technically correct and acceptable with proper examination by the concerned authority of KMDA, provisional approval of the submitted drawings will be accorded phase wise for execution.

Eventually, all the parts, Design, Drawings etc. of the

successful Bidder shall be taken as a part of the agreement.

12. **Escalation of Cost** There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till completion of the O&M of the contract.
13. **Execution of Work** The Contractor is liable to execute the whole work as per direction and instruction of the Engineer-in-Charge of the work after due approval of "The Superintending Engineer, GRWW, (W&S), KMDA"
14. **Payment** The payment of R.A. bills as well as Final bill for any work will be made as per the progress of the work after submission of the bills as per direction of EIC.
15. **Influence** Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.

**Following clauses are to be adhering to by the concerned Bidder during the process of Bidding.**

16. Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder.
17. Sufficient care has been taken to avoid variance in between the contents of the uploaded/listed documents in the Bid documents. However, if there is any variance between the contents of different documents, the bidder should draw those in the notice of Tendering Authority. In case of any variances or discrepancies noticed by the bidder/contractor after opening of the tender, decision of the Tendering Authority shall be final and binding to the Contractor.
18. Imposition of any GST/duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.
19. In case of any dispute arising from any clauses of similar nature between bid documents and KMDA tender form, the decision of Notice Inviting Authority will be final and binding to the Contractor.
20. All usual deductions for taxes i.e. GST,ST, IT, and Labour welfare Cess etc. as applicable will be made from the bills from time to time (please refer cl.57 of section C)
21. No conditional/ incomplete Bid shall be entertained.
22. In the event of e-Filing intending bidder may download the tender document from the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in), [www.kmdaonline.org](http://www.kmdaonline.org) directly by the help of Digital Signature Certificate & necessary Cost of tender document & EMD may be remitted through Net Banking/ RTGS / NEFT directly online.

(Scanned copy of Acknowledgement Slip of remittance of EMD to be uploaded during the electronic submission of the tender).

**If the accepted bid value is 80% or less of the estimate put to tender, the additional performance security @ 10% of the Tendered amount shall be submitted by the contractor in the form of Bank Guarantee from any scheduled bank before issuance of the work order. If the bidder fails to submit the additional performance security within seven working days from the date of issuance of letter of acceptance, his earnest money will be forfeited and other necessary action as per N.I.T like black listing of the contractor, etc, may be taken. The Bank Guarantee shall have to be valid up to end of the contract period and shall be renewed accordingly if required. The Bank Guarantee shall be returned immediately on successful completion of the contract. If the bidder fails to complete the work successfully the additional performance security shall be forfeited at any time**

Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the Website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender Schedule.

23. Intending Bidders may download the tender documents from <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. As per order of KMDA, Earnest Money will be deposited by the Bidder electronically (online) through his net banking enabled bank account maintained at any bank or offline through any bank generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidders will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective bank as per the Beneficiary Name and Account No. Amount, Beneficiary Bank Name and IFS Code and also e-procurement Ref. No.
24. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.

Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.
25. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
26. Before issuance of the work order, the tender inviting authority may verify the credential & other documents with the original of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufacture or false, in that case, L.O.A. / work order will not be issued in favour of the bidder under any circumstances.
27. The various documents comprising the full set of tender documents are complementary to one another and are to be taken as parts of a complete whole and mutually explanatory. These are subject to the provisions of Clause 5 (2) of the General Conditions of Contract and to the following condition.
  - a) If the stipulations in the various tender documents be found to be at variance in any

respect, one will override others, only to the extent as those are at variance, in the order of precedence as given in the list below :

- i) Schedule of Price (BOQ) given in Volume II.
  - ii) Descriptions of the Project – (Vide Section-A)
  - iii) Detailed Technical Specifications - (vide Section - G)
  - iv) Special Provisions - (Vide Section D)
  - v) Conditions and Requirements for Tendering - (vide Section B)
  - vi) General Conditions of Contract - (vide Section C)
  - vii) General Specifications of Workmanship and Materials for Civil Works- (Vide Sec-E).
  - viii) General Technical Specifications (vide Section F).
  - ix) Fabrication of Steel Pipe (vide Section – H ).
  - x) Specification of Structural Steel (vide Section - I).
28. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
29. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.
30. The Contractor shall have to abide by the prevailing relevant official directives of this Authority (KMDA), UD&MA Dept., GoWB, Finance Departments, GoWB, as circulated time to time.

## **INSTRUCTION TO TENDERERS/BIDDERS**

### ***1. General guidance for e-tendering***

Instructions/ Guidelines for tenderers for electronic submission of the tenders have been annexed for assisting them to participate in e-tendering.

### ***2. Registration of Tenderer***

Any tenderer willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-procurement system, through logging on to **www.wbtenders.gov.in** The tenderer is to click on the link for e-tendering site as given on the web portal.

### ***3. Submission of Tenders.***

#### ***3.1 General process of submission***

Tenders are to be submitted online through the website stated. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in



the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items / percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specifically take note of all the addendum / corrigendum related to the tender and upload the latest documents as part of the tender.

### 3.2 Technical Proposal

The Technical Proposal should contain scanned copies and / or declarations in the following standardized formats in two covers (folders).

#### **A *Technical File (Statutory Cover) containing:***

- i. Application for Tender (*Vide Form-1*) (to be submitted in 'Forms' folder)
- ii. Tender Form No. I (*to be submitted in 'Form No 1' folder*)
- iii. Notice Inviting Tender (NIT) (*to be submitted in 'NIT' folder*)
- iv. Affidavit by the Tenderer as given format.
- v. Tender Cost: Not necessary (online mode).
- vi. Earnest Money Deposit (EMD)– Scanned copy of remittance details of Bank instruments towards EMD as prescribed in the NIT, (*to be submitted in 'EMD' folder*) should be uploaded with the statutory cover.
- vii. Drawings if any (*to be submitted in 'Drawings' folder*)

**Note: Tenders will be summarily rejected if any item in the statutory cover is not uploaded.**

#### **B. Document (Non-Statutory Cover) containing**

##### **i. Certificates:**

- 1) Professional Tax (PT), submission Challan and PAN Card details. Application for such addressed to the competent authority may also be considered.
- 2) GST registration certificate. (Non production of the document will result in GST deduction as per prevailing rules).
- 3) Bank Solvency Certificate from any Scheduled Bank should be at least Rs. **0.20** Crores.

##### **ii. Company Details:**

No joint ventures or consortium will be considered for participating of this tender. **All credentials shall solely be in the name of applicant firm.**

1. Trade License for Applicant Firms.

##### **2. Memorandum of Articles for Limited Companies**

##### **iii. Credential:**

Credential Certificate issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central

Government Departments / Organisations to be submitted in 'Credential' folder. The scanned copy of the Certificate should be uploaded with the non-statutory cover and the hard copy **should preferably be submitted** along with the non-statutory documents.

iv. **Balance Sheet:**

Audited Balance Sheets and I.T. Return of last 03 (three) financial years with auditor's certificate regarding annual turnover from contracting business in each year.

(If the company was set up less than three years ago, balance sheet for the no of years since inception is to be submitted)

v. **Addenda / Corrigendums: if published.**

**Note:** Contractors are to keep track of all the Addendum / Corrigendum issued with a particular tender and upload the same digitally signed along with the NIT Tenders submitted without the Addendum / Corrigendum will be informal and liable to be rejected.

vi. **Others: Any other documents found necessary**

**Note: Failure of submission of any one of the above mentioned documents will render the tender liable to summary rejection.**

viii. The bidder should not have record of poor performance or they should not have been blacklisted by any employer during the last five years prior to the date of the NIT. Such abandonment or punishment will be considered as disqualification towards eligibility.

### **3.2.1 Financial Proposal**

Bill of Quantities (BOQ): The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ (*only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor*).

4. Submission of original copies of documents of Tender Cost and Earnest Money Deposit:

**a) Mode of Payment:**

- a. Cost of tender document & EMD if any may be remitted through Net Banking/ RTGS / NEFT directly in the Bank Accounts as specified in website (scanned copy of Acknowledgement Slip of remittance of EMD to be uploaded during the electronic submission of the tender).
- b. **Time of submission:** The scanned copies of remittance details towards cost of tender documents and EMD should be uploaded electronically latest by last submission date of tender.

### **5. Completion Certificate:**

i. Completion Certificate of work executed in KMDA will be considered. Completion Certificate of works executed in other Departments of this or other State Governments or organizations or of Union Territories, like Public Works & Public Works (Roads) Department, Irrigation & Waterways Department, Public Health Engineering Department, Sundarban Affairs Department and various other State Government Departments, ZillaParishads, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO), West Bengal

State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water & Sanitation Authority (KMW&SA), Kolkata Municipal Corporation (KMC), Other Municipalities, Hooghly River Bridge Commissioner (HRBC), Engineering Departments of Central Government and Organisations like Farakka Barrage Project (FBP) Authority, Railways, Kolkata Port Trust (KoPT). Such Completion Certificates are to be issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organisations.

#### 5.1 Eligibility Criteria: **As mentioned earlier in this chapter vide clause no:2of this NIT**

#### 5.2 Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation in the hard copies from the uploaded soft copies or if there is any suppression, the Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Chief Engineer concerned immediately and the tenderer may be suspended from participating in the tenders on e-Tender platform of any division or circle of KMDA as per approval of the concerned Chief Engineer for a maximum period 3 (three) years. In addition, his Earnest Money Deposit will stand forfeited to KMDA. The Chief Engineer concerned will issue the necessary orders under intimation to the other Chief Engineers, e-Tendering Cell and also the Department, copy of such order should also invariably to be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

#### 5.3 Taxes & duties to be borne by the Contractor

Income Tax, GST, Sales Tax, Royalty, Construction Workers' Welfare Cess and similar other statutory levy / to be borne by the contractor and the rate should be quoted accordingly after consideration of all these charges, Service Tax, if applicable, would be reimbursed subsequently.

#### 5.4 Site inspection before submission of tender

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties like to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the office of the Executive Engineer, Div-O&M-VI/Div-XI, GRWW, concerned with the work between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders.

5.5 Conditional and incomplete tender Conditional and incomplete tenders are liable to summary rejection.

## **6. Opening and evaluation of tender**

### 6.1 Opening of Technical Proposal

a) Technical proposals will be opened by the Tender inviting authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.

- b) **The scanned copies of remittance details towards cost of tender documents and EMD should be uploaded electronically latest by last submission date of tender.**
- c) Intending tenderers may remain present at the time of opening if they so desire.
- d) Cover (Folder) for Statutory Documents will be opened first and if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- e) The non-statutory documents in hard copy should be submitted if found necessary.
- f) Decrypted (transformed into readable formats) documents of the Non-statutory Cover will be evaluated to finalize eligible tenderers.
- g) **Letter of Intent (LOI) will be issued to the successful bidder after getting financial approval of the work from the Finance Department, Govt. of WB.**

#### 6.2 Tender Evaluation Committee (TEC)

Committee will be constituted by the concerned Chief Engineer, if required for issuance of tender papers for high value tenders. This will function as Tender Evaluation Committee (TEC), for evaluation of Technical Proposals of the tenders. Otherwise prevailing system will be effective for evaluating tenders.

#### 6.3 Uploading so summary list of technically qualified tenderers (1<sup>st</sup> round)

- i. Pursuant to scrutiny and decision of the Technical Evaluation Committee (TEC) if formed for high value tenders, the summary list of eligible tenderers for a particular serial of work (whose Financial Proposals will be considered) will be uploaded in the web portals.
- ii. While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

#### 6.4 Opening and evaluation of Financial Proposal

- (i) Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- (ii) The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.
- (iii) After opening of the financial proposal the preliminary summary result containing inter-alia, name of contractors and the rates quoted by them will be uploaded
- (iv) If the Tender Accepting Authority is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may after having the comparative statement checked, upload the final summary result containing the name of contractors and the rates quoted by them against each work after acceptance of the rate.
- (v) The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

#### **7. Acceptance of Tender**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

### 7.1 Execution of Formal tender after acceptance of tender

The tenderers, whose tender is approved for acceptance, shall within 15 days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Tender Accepting Authority in seven copies of KMDA Form No. I which may be purchased on cash payment from the office of the Executive Engineer concerned with the work.

### 7.2 The NIT shall form a part of the contract agreement

On acceptance of the bid, the successful bidder shall have to sign the contract consisting of NIT, instruction to bidders, special terms and conditions, specification, BOQ, Drawing, Rate quoted, LOA, Tender Form-I and any related correspondences and Minutes of Meetings.

## 8. Return of Earnest Money of the unsuccessful tenderer(s)

For return of the Earnest Money of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to The Tender Inviting Authority, giving the reference to the work, NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form or it will be refunded as per prevalent Govt. Orders. The Earnest Money of all tenderers other than the lowest Tenderer (unsuccessful Tenderers) in each case may be refunded without any interest to the unsuccessful Tenders after award of contract to the successful Tenderer. The EMD of successful Tenderer will be converted as Security Deposit and shall be released after security period as mentioned in Section-C vide Clause no-57(2a) and in Section-F (vide clause no. 5.8).

## 9. Payment

The payment of RA as well as final bill for any work will be made according to the availability of fund and no claim to delay in payment will be entertained.

## 10. Security Deposit:

- i) The Earnest Money to be deposited by the lowest bidder (hereinafter shall be called the contractor) shall be converted into security deposit.
- ii) The authority making payment shall deduct such sum which together with the Earnest Money already deposited and converted into security deposit, shall amount to 10% of the value of works executed at the material point of time and paid during the progressive running accounts bills, so that total deduction against Security deposit together with Earnest Money constitute 10% of the tendered value of work actually done. **However the Security Deposit (S.D. Money) will be deducted as per latest Circular of Finance Department, Govt. of West Bengal time to time.**
- iii) After completion of the work, the Contractor may opt for refund of the Security Deposit by replacing equal amount of Bank Guarantee of scheduled Bank valid up to 3 months beyond the defect liability period.
- iv) For this work with 05 (five) years Defect Liability :

No Security Deposit shall be refunded to the contractor for 1<sup>st</sup> three years from the actual date of completion of the work. 30% of Security Deposit shall be refunded on expiry of four years from the actual date of completion of the work. The balance 70% of the Security Deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work.

#### 10.B. Defect Liability(05 (Five) years) :

- a. The contract will have the Defect liability for a period of 5 (five) Years period from the date of successful completion of the work.
- b. Prospective Bidder shall have to execute the work in such manner so that appropriate service level of the work under improvement is to be maintained during progress of the work and during Defect Liability Period from the date of successful completion of the work up to the entire satisfaction of the Engineer in Charge. If any defect / damage is detected during this period as mentioned above the contractor shall make the same good at his own expense to the satisfaction of the of the Engineer in Charge or in default the Engineer in Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer in Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor. Security Deposit shall become payable only after successful completion of the work on Prorata Basis @ 2.00 (Two) Percent each Year up to 05 (five) years after the date of Successful Completion of the Work.

#### 11. Withdrawal of Tender

If any tender found lowest after opening of the financial bids withdraws his tender before acceptance or refusal within a reasonable time without giving any satisfactory explanation for such withdrawal, action shall be taken against the bidder as per relevant Rules of KMDA and those of GoWB. In addition, his Earnest Money Deposit will stand forfeited to KMDA. Moreover, he shall be disqualified for making any tender to the department for a minimum period of one year. All cases in which the Tender Accepting Authority has reason to doubt the bona fide of such withdrawal should be reported to the Chief Engineer concerned in all details for issuance of such disqualification orders by the said Chief Engineer, under intimation to the other Chief Engineers, e-Tendering Cell and also to this Department. Copy of such order should invariably be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

*For any queries / clarification regarding the uploading of documents and tendering process please contact the S.E.(W&S, GRWW), KMDA.*

#### 12. REJECTION OF BID

**The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the ground for Employer's (tender accepting authority) action.**

The Tenderer who's Bid has been accepted will be notified by the Tender Inviting and Accepting Authority through acceptance letter/ Letter of Acceptance.

#### 13. COPIES OF AGREEMENT

The successful Tenderer will have to submit 7 (Seven) sets (Excluding the original copy submitted at the time of tendering) of the Contract Documents including all correspondence within 7 (seven) days from

the date of receipt of the Letter of Acceptance of Tender. Failure to do so within the specified time will constitute a breach of Contract rendering the Contract liable to termination with forfeiture of Security Deposit to the extent of the amount of Earnest Money with the Tender.

The above documents will have to be purchased from the office of the concerned Superintending Engineer against Rs. 600/- each paid in the same manner as in the case of the Tender Purchase mentioned in the Abridged Tender Notice. All the copies must be signed on every page by the contractor and submitted to the Executive Engineer concerned within the specified time.

#### 14. Pre Bid Queries:

The intending bidders has to submit their queries in written to the Tender Inviting Authority at the time of pre-bid meeting to be held at Unnayan Bhavan in the office of the CHIEF ENGINEER (W&S), DJ-11, Sector-II, Salt Lake, Kolkata- 700 091.

No. SE(GRWW)/2W-08/21-22/58

Date: 14.12.2021

#### Copy forwarded to :

- 1) OSD to Hon'ble MIC, UD&MA, GoWB
- 2) PA to the Principal Secretary, UD&MA, GoWB
- 3) The Chief Executive Officer , KMDA
- 4) The Chairman, Maheshtala Municipality.
- 5) The Chairman, Budge Budge Municipality
- 6) The Advisor, W&S Sector , KMDA
- 7) The Director General, W&S Sector, KMDA
- 8) The Chief Engineer, W&S Sector, KMDA
- 9) The Chief Engineer, E/M Sector, KMDA
- 10) The Dy. Secretary, Public Relation Cell, KMDA along with four copies of this NIT for publication in three leading dailies of which **one must be in English (All India Circulation), one must be in Hindi** and for display this NIT in website of KMDA and Govt. of West Bengal as per CEO's order No. 192(2)(18)N-316/KMDA/FA000/05 Dated 10.01.2008.
- 11) The Director of Finance, KMDA
- 12) The Superintending Engineer (E/M Sector)
- 13) The Executive Engineer Division – III ,GRWW , KMDA
- 14) The P.S. to Chief Executive Officer, KMDA



**Superintending Engineer  
GRWW Circle, W&S Sector  
Kolkata Metropolitan Development Authority**

**FORM 1**

**APPLICATION FOR TENDER**

**To**

**The Superintending Engineer**

**GRWW, W&S SECTOR, KMDA**

**Tender No. ....**

**Serial No. of Work applied for: .....**

**Amount put to tender: .....**

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/We hereby like to state that I/we will fully accept all your conditions and offer to execute the works as per Tender no and Serial no. stand above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bids

For & on behalf of (Name of Firm): \_\_\_\_\_

(In block capitals or typed)

Office address:

Telephone no(s) (office): \_\_\_\_\_

Mobile No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail ID : \_\_\_\_\_



### **Affidavit Format submitted by the Tenderers**

One Affidavit before Notary will have to be submitted mentioning the correctness of the documents and Declaration of penalty, debarment etc. faced by the declarant under any Govt. / Semi- Govt. / Autonomous body / Institution / local body

#### **Points/Declaration to be furnished in the AFFIDAVIT**

- i) I (Name), Son of (Father's Name), residing at (Residential Address) having office at (Business Address) do hereby solemnly affirm and declare as follows :
- ii) Partnership Details:
- iii) Reference NIT No, Sl. No.
- iv) All Documents submitted by me are genuine, authentic, true and valid.
- v) All information furnished are true to the best of my knowledge & behalf. Department has got full right to cancel the same with penal measure, if any, in case any of the statements is proved to be false.
- vi) Neither any penalty or debarment was made against me nor against the firm in any way at any Govt./Autonomous Body/Institution.
- vii) That I am a citizen of India.
- viii) All the instructions and terms & conditions of the NIT and all other documents related to this tender produced by the Notice Inviting Authority time to time shall be complied without any deviation.

All above statements are true to the best of my Knowledge and belief.



No. SE(GRWW)/2W-08/21-22/58

Date: 14.12.2021

**Detail e-Tender NOTICE**

**Tender No: SE(GRWW)/T-08 of 2021-22**

Superintending Engineer, GRWW Circle, W&S Sector, KMDA invites e- Tender from reliable, experienced and resourceful Agencies who have successfully completed similar nature of work of at least 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice or (ii) of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice or (iii) of one single running work of similar nature of work which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above in any Govt. /Semi Govt. /Statutory or Local Bodies

Sl. No. in NIT	Name of Work	Estimated Amount	Earnest Money (Rs.)	Time of Completion
2.	<b>Tender No: SE(GRWW)/T-08 of 2021-22</b> Supplying and Laying of 1000 mm diameter dedicated M.S pipeline from W.T.P at Akra Brick Field to Akra - BBT Road Junction with necessary connections within Maheshtala Municipality under Trans-municipal Water Supply Scheme for Maheshtala, Budge Budge and Pujali Municipality.	Rs.12,03,68,235.00	Rs. 10,00,000.00 (Rupees Ten lakh) only	09 (Nine) months.

Corrigendum/Addendum if any would be published on the website only.

2. **Eligibility Criteria to participate in the tender**

As stated above.

**AND**

Having sufficient qualified technical personnel with sound knowledge and experience for a minimum period of 02 years in execution of similar nature of works.

**AND**

Having annual turnover of at least Rs.2.00Crore or above in any one year of last three Financial years

**AND**

Having valid P. Tax clearance Certificates, GST, PAN Card, P.F, & E.S.I Registration Certificate etc.

3. **Documents to be Produced in support of Credential**

A successful performance and completion certificate supplemented with work order along with payment certificate issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organisations shall have to be furnished in support of credibility in terms with eligibility criteria depicted in this Notice (**Ref: Sl. No. 2 :Eligibility to participate in the tender**). Besides this, following documents shall have to be furnished:

- a. No joint ventures or consortium will be considered for participating of this tender.
- b. Copies of valid PAN Card, GST, IT return for last 3 (Three) years, P.F & E.S.I Registration Certificate, Professional Tax clearance Certificate.
- c. Bank solvency Certificate not less than **1.20**Crore to be issued from any Scheduled Bank before the date of submission of NIT and valid for a period of one year from the last date of submission of NIT.
- d. Valid documents in support of annual Turnover.
- e. List of machines & equipment necessary for field as well as laboratory test for all materials.
- f. List of Technical Personnel employed under the organization in details with names, qualification, experience and address with contact number.
- g. List of all works in hand including total value of each works and percentage of work done(those works should be included in that list where final payments have not been done.)
- h. Corresponding address shall be preferably within Kolkata Metropolitan area together with Fax, Telephone nos., Contract mobile no. & Email no. of the tenderer.

**All documents in original to be produced in due course of time as & when asked by the Tender Inviting Authority**

4. **NOTE :** The bidders have no adverse report on any account against their organization for execution of any project work during last 5(five) years or working at present.

## 5. Date and Time Schedule :-

Sl. No.	Particulars	Date and Time
k)	Date of publishing of N.I.T	21.12.2021
l)	Date of uploading of Tender Documents(online)	22.12.2021 ( 02.00 PM)
m)	Documents download/sell start date (Online)	22.12.2021 ( 03.00 PM)
n)	Bid submission start date (Online)	22.12.2021 ( 04.00 PM)
o)	Date of Pre Bid Meeting with the intending tenderers In the office of the CHIEF ENGINEER (W&S), DJ-11, Sector-II, Salt Lake, Kolkata- 700 091.	04.01.2022 (12.30 PM)
p)	Documents Download/Sell End date (on line)	17.01.2022( 04.00 PM)
q)	Bid Submission closing (On line)	17.01.2022( 05.00 PM)
r)	Bid opening date for Technical Proposals (Online)	19.01.2022 (05.00 PM)
s)	Date of uploading list for Technically Qualified Tenderers (online)	To be notified later
t)	Date and Place for opening of Financial Proposal (Online)	

## 6. Site inspection & general information

Intending Bidders are required to inspect the site of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices. They are also acquainted with relevant IS specifications, CPHEEO manuals, Clauses & Sub Clauses of the Bid documents and to have fully acquainted with all details of work front, communications, underground utility services, seasonal weather and its variation, labours, water supply, existing & proposed site levels, position and diversion of transportation and barricading, if required, electricity and any other general information including topological condition & existing level and level pertaining to and needed for the work to be completed in time properly.

## 7. Tender documents

A full set of tender documents consists of 2 Parts.

These are;

- I) **Part I** containing all documents in relation to the name of the firm applied for and credentials possessed by them along with all documents as depicted in Sl. No. **3**

**AND**

### **Annexures A :**

All documents uploaded and distributed by Notice Inviting Authority and all correspondences made before opening of

Financial Bid of the tender.

**AND**

**Annexures B :**

- iv. Bank Solvency Format
- v. KMDA Form-I
- vi. Affidavit as per given format

II) **Part II** containing following documents;

- a. Bid Price / Price Schedule (BOQ). All are given in Vol.II

- 8. Validity of Bid** A Bid submitted shall remain valid for a period of 180 calendar days from the date set for opening of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.
- 9. Withdrawal of Bid** A Bid once submitted shall not be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.
- 10. Acceptance of Tender** Lowest valid rate should normally be accepted. However, the tender accepting authority does not bind him to accept otherwise the lowest Bid and reserves the right to reject any or all of the Bids received without assigning any reason thereof. **Letter of Intent (LOI) will be issued to the successful bidder after getting financial approval of the work from the Finance Department, Govt. of WB.**
- 11. Intimation** The successful Bidder will be notified in writing of the acceptance of his Bid. The Bidder then becomes the “Contractor” and he shall forthwith take steps to execute Formal Contract Agreement in appropriate KMDA Form-1 and fulfil all his obligations as required by the Contract.
- After the Bid is provisionally accepted, the Bidder shall submit detail Design, Drawing and working specifications phase wise based on existing site condition & proposed levels at site. If it is found technically correct and acceptable with proper examination by the concerned authority of KMDA, provisional approval of the submitted drawings will be accorded phase wise for execution.
- Eventually, all the parts, Design, Drawings etc. of the successful Bidder shall be taken as a part of the agreement.
- 12. Escalation of Cost** There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till

completion of the O&M of the contract.

13. **Execution of Work** The Contractor is liable to execute the whole work as per direction and instruction of the Engineer-in-Charge of the work after due approval of “The Superintending Engineer, GRWW, (W&S), KMDA”
14. **Payment** The payment of R.A. bills as well as Final bill for any work will be made as per the progress of the work after submission of the bills as per direction of EIC.
15. **Influence** Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.

**Following clauses are to be adhering to by the concerned Bidder during the process of Bidding.**

16. Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder.
17. Sufficient care has been taken to avoid variance in between the contents of the uploaded/listed documents in the Bid documents. However, if there is any variance between the contents of different documents, the bidder should draw those in the notice of Tendering Authority. In case of any variances or discrepancies noticed by the bidder/contractor after opening of the tender, decision of the Tendering Authority shall be final and binding to the Contractor.
18. Imposition of any GST/duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.
19. In case of any dispute arising from any clauses of similar nature between bid documents and KMDA tender form, the decision of Notice Inviting Authority will be final and binding to the Contractor.
20. All usual deductions for taxes i.e. GST,ST, IT, and Labour welfare Cess etc. as applicable will be made from the bills from time to time (please refer cl.57 of section C)
21. No conditional/ incomplete Bid shall be entertained.
22. In the event of e-Filing intending bidder may download the tender document from the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in), [www.kmdaonline.org](http://www.kmdaonline.org) directly by the help of Digital Signature Certificate & necessary Cost of tender document & EMD may be remitted through Net Banking/ RTGS / NEFT directly online.

(Scanned copy of Acknowledgement Slip of remittance of EMD to be uploaded during the electronic submission of the tender).

**If the accepted bid value is 80% or less of the estimate put to tender, the additional performance security @ 10% of the Tendered amount shall be submitted by the contractor in the form of Bank Guarantee from any scheduled bank before issuance of the work order .If the bidder fails to submit the additional performance security**

**within seven working days from the date of issuance of letter of acceptance, his earnest money will be forfeited and other necessary action as per N.I.T like black listing of the contractor, etc, may be taken. The Bank Guarantee shall have to be valid up to end of the contract period and shall be renewed accordingly if required. The Bank Guarantee shall be returned immediately on successful completion of the contract. If the bidder fails to complete the work successfully the additional performance security shall be forfeited at any time**

Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the Website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender Schedule.

23. Intending Bidders may download the tender documents from <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. As per order of KMDA, Earnest Money will be deposited by the Bidder electronically (online) through his net banking enabled bank account maintained at any bank or offline through any bank generating NEFT/RTGS Challan from the e-tendering portal. Intending Bidders will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective bank as per the Beneficiary Name and Account No. Amount, Beneficiary Bank Name and IFS Code and also e-procurement Ref. No.
24. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.

Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.
25. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
26. Before issuance of the work order, the tender inviting authority may verify the credential & other documents with the original of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufacture or false, in that case, L.O.A. / work order will not be issued in favour of the bidder under any circumstances.
27. The various documents comprising the full set of tender documents are complementary to one another and are to be taken as parts of a complete whole and mutually explanatory. These are subject to the provisions of Clause 5 (2) of the General Conditions of Contract and to the following condition.
  - b) If the stipulations in the various tender documents be found to be at variance in any respect, one will override others, only to the extent as those are at variance, in the order of precedence as given in the list below :
    - xi) Schedule of Price (BOQ) given in Volume II.

- xii) Descriptions of the Project – (Vide Section-A)
  - xiii) Detailed Technical Specifications - (vide Section - G)
  - xiv) Special Provisions - (Vide Section D)
  - xv) Conditions and Requirements for Tendering - (vide Section B)
  - xvi) General Conditions of Contract - (vide Section C)
  - xvii) General Specifications of Workmanship and Materials for Civil Works-  
(Vide Sec-E).
  - xviii) General Technical Specifications (vide Section F).
  - xix) Fabrication of Steel Pipe (vide Section – H ).
  - xx) Specification of Structural Steel (vide Section - I).
28. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
29. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.
30. The Contractor shall have to abide by the prevailing relevant official directives of this Authority (KMDA), UD&MA Dept., GoWB, Finance Departments, GoWB, as circulated time to time.

### **INSTRUCTION TO TENDERERS/BIDDERS**

#### **1. General guidance for e-tendering**

Instructions/ Guidelines for tenderers for electronic submission of the tenders have been annexed for assisting them to participate in e-tendering.

#### **2. Registration of Tenderer**

Any tenderer willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-procurement system, through logging on to **www.wbtenders.gov.in** The tenderer is to click on the link for e-tendering site as given on the web portal.

#### **3. Submission of Tenders.**

##### 3.1 General process of submission

Tenders are to be submitted online through the website stated. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in



Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items / percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specifically take note of all the addendum / corrigendum related to the tender and upload the latest documents as part of the tender.

### 3.2 Technical Proposal

The Technical Proposal should contain scanned copies and / or declarations in the following standardized formats in two covers (folders).

#### **A Technical File (Statutory Cover) containing:**

- ix. Application for Tender (Vide Form-1) (to be submitted in 'Forms' folder)
- x. Tender Form No. I (to be submitted in 'Form No 1' folder)
- xi. Notice Inviting Tender (NIT) (to be submitted in 'NIT' folder)
- xii. Affidavit by the Tenderer as given format.
- xiii. Tender Cost: Not necessary (online mode).
- xiv. Earnest Money Deposit (EMD)– Scanned copy of remittance details of Bank instruments towards EMD as prescribed in the NIT, (to be submitted in 'EMD' folder) should be uploaded with the statutory cover.
- xv. Drawings if any (to be submitted in 'Drawings' folder)

**Note: Tenders will be summarily rejected if any item in the statutory cover is not uploaded.**

#### **B.Document (Non-Statutory Cover) containing**

##### iii. **Certificates:**

- 4) Professional Tax (PT), submission Challan and PAN Card details. Application for such addressed to the competent authority may also be considered.
- 5) GST registration certificate. (Non production of the document will result in GST deduction as per prevailing rules).
- 6) Bank Solvency Certificate from any Scheduled Bank should be at least Rs. **1.20**Crores.

##### iv. **Company Details:**

No joint ventures or consortium will be considered for participating of this tender. **All credentials shall solely be in the name of applicant firm.**

2. Trade License for Applicant Firms.

## **2. Memorandum of Articles for Limited Companies**

##### vi. **Credential:**

Credential Certificate issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organisations to be submitted in 'Credential' folder. The scanned copy of the Certificate should be uploaded with the non-statutory cover and the hard copy **should preferably be submitted** along with the non-statutory documents.

vii. **Balance Sheet:**

Audited Balance Sheets and I.T. Return of last 03 (three) financial years with auditor's certificate regarding annual turnover from contracting business in each year.

(If the company was set up less than three years ago, balance sheet for the no of years since inception is to be submitted)

viii. **Addenda / Corrigendums: if published.**

**Note:** Contractors are to keep track of all the Addendum / Corrigendum issued with a particular tender and upload the same digitally signed along with the NIT Tenders submitted without the Addendum / Corrigendum will be informal and liable to be rejected.

vi. **Others: Any other documents found necessary**

**Note: Failure of submission of any one of the above mentioned documents will render the tender liable to summary rejection.**

xvi. The bidder should not have record of poor performance or they should not have been blacklisted by any employer during the last five years prior to the date of the NIT. Such abandonment or punishment will be considered as disqualification towards eligibility.

**3.2.1 Financial Proposal**

Bill of Quantities (BOQ): The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ (*only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor*).

4. Submission of original copies of documents of Tender Cost and Earnest Money Deposit:

**a) Mode of Payment:**

- c. Cost of tender document & EMD if any may be remitted through Net Banking/ RTGS / NEFT directly in the Bank Accounts as specified in website (scanned copy of Acknowledgement Slip of remittance of EMD to be uploaded during the electronic submission of the tender).
- d. **Time of submission:** The scanned copies of remittance details towards cost of tender documents and EMD should be uploaded electronically latest by last submission date of tender.

**5. Completion Certificate:**

ii. Completion Certificate of work executed in KMDA will be considered. Completion Certificate of works executed in other Departments of this or other State Governments or organizations or of Union Territories, like Public Works & Public Works (Roads) Department, Irrigation & Waterways Department, Public Health Engineering Department, Sundarban Affairs Department and various other State Government Departments, Zilla Parishads, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water & Sanitation Authority (KMWSA), Kolkata Municipal Corporation (KMC), Other Municipalities, Hooghly River Bridge Commissioner (HRBC), Engineering Departments of Central Government and Organisations like Farakka Barrage Project (FBP) Authority, Railways, Kolkata Port Trust (KoPT). Such

Completion Certificates are to be issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organisations.

#### 5.1 Eligibility Criteria: **As mentioned earlier in this chapter vide clause no:2of this NIT**

#### 5.2 Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation in the hard copies from the uploaded soft copies or if there is any suppression, the Tender Evaluation Committee upon suggesting suitable punitive measures will bring the matter to the notice of the Chief Engineer concerned immediately and the tenderer may be suspended from participating in the tenders on e-Tender platform of any division or circle of KMDA as per approval of the concerned Chief Engineer for a maximum period 3 (three) years. In addition, his Earnest Money Deposit will stand forfeited to KMDA. The Chief Engineer concerned will issue the necessary orders under intimation to the other Chief Engineers, e-Tendering Cell and also the Department, copy of such order should also invariably to be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

#### 5.3 Taxes & duties to be borne by the Contractor

Income Tax, GST, Sales Tax, Royalty, Construction Workers' Welfare Cess and similar other statutory levy / to be borne by the contractor and the rate should be quoted accordingly after consideration of all these charges, Service Tax, if applicable, would be reimbursed subsequently.

#### 5.4 Site inspection before submission of tender

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties like to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the office of the Executive Engineer, Div-O&M-VI/Div-XI, GRWW, concerned with the work between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders.

5.5 Conditional and incomplete tender Conditional and incomplete tenders are liable to summary rejection.

## **6. Opening and evaluation of tender**

### 6.1 Opening of Technical Proposal

h) Technical proposals will be opened by the Tender inviting authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.

i) **The scanned copies of remittance details towards cost of tender documents and EMD should be uploaded electronically latest by last submission date of tender.**

j) Intending tenderers may remain present at the time of opening if they so desire.

k) Cover (Folder) for Statutory Documents will be opened first and if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.

l) The non-statutory documents in hard copy should be submitted if found necessary.

m) Decrypted (transformed into readable formats) documents of the Non-statutory Cover will be evaluated to finalize eligible tenderers.

n) **Letter of Intent (LOI) will be issued to the successful bidder after getting financial approval of the work from the Finance Department, Govt. of WB.**

## 6.2 Tender Evaluation Committee (TEC)

Committee will be constituted by the concerned Chief Engineer, if required for issuance of tender papers for high value tenders. This will function as Tender Evaluation Committee (TEC), for evaluation of Technical Proposals of the tenders. Otherwise prevailing system will be effective for evaluating tenders.

## 6.3 Uploading so summary list of technically qualified tenderers (1<sup>st</sup> round)

iii. Pursuant to scrutiny and decision of the Technical Evaluation Committee (TEC) if formed for high value tenders, the summary list of eligible tenderers for a particular serial of work (whose Financial Proposals will be considered) will be uploaded in the web portals.

iv. While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

## 6.5 Opening and evaluation of Financial Proposal

(vi) Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.

(vii) The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.

(viii) After opening of the financial proposal the preliminary summary result containing inter-alia, name of contractors and the rates quoted by them will be uploaded

(ix) If the Tender Accepting Authority is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may after having the comparative statement checked, upload the final summary result containing the name of contractors and the rates quoted by them against each work after acceptance of the rate.

(x) The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

## 7. Acceptance of Tender

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

### 7.1 Execution of Formal tender after acceptance of tender

The tenderers, whose tender is approved for acceptance, shall within 15days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Tender Accepting Authority in seven copies of KMDA Form No. I which may be purchased on cash payment from the office of the Executive Engineer concerned with the work.

## 7.2 The NIT shall form a part of the contract agreement

On acceptance of the bid, the successful bidder shall have to sign the contract consisting of NIT, instruction to bidders, special terms and conditions, specification, BOQ, Drawing, Rate quoted, LOA, Tender Form-I and any related correspondences and Minutes of Meetings.

### **8. Return of Earnest Money of the unsuccessful tenderer(s)**

For return of the Earnest Money of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to The Tender Inviting Authority, giving the reference to the work, NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form or it will be refunded as per prevalent Govt. Orders. The Earnest Money of all tenderers other than the lowest Tenderer (unsuccessful Tenderers) in each case may be refunded without any interest to the unsuccessful Tenders after award of contract to the successful Tenderer. The EMD of successful Tenderer will be converted as Security Deposit and shall be released after security period as mentioned in Section-Cvide Clause no-57(2a) and in Section-F (vide clause no. 5.8).

### **9. Payment**

The payment of RA as well as final bill for any work will be made according to the availability of fund and no claim to delay in payment will be entertained.

### **10. Security Deposit:**

- ii) The Earnest Money to be deposited by the lowest bidder (hereinafter shall be called the contractor) shall be converted into security deposit.
- ii) The authority making payment shall deduct such sum which together with the Earnest Money already deposited and converted into security deposit, shall amount to 10% of the value of works executed at the material point of time and paid during the progressive running accounts bills, so that total deduction against Security deposit together with Earnest Money constitute 10% of the tendered value of work actually done. **However the Security Deposit (S.D. Money) will be deducted as per latest Circular of Finance Department, Govt. of West Bengal time to time.**
- iii) After completion of the work, the Contractor may opt for refund of the Security Deposit by replacing equal amount of Bank Guarantee of scheduled Bank valid up to 3 months beyond the defect liability period.
- iv) For this work with 05 (five) years Defect Liability :

No Security Deposit shall be refunded to the contractor for 1<sup>st</sup> three years from the actual date of completion of the work. 30% of Security Deposit shall be refunded on expiry of four years from the actual date of completion of the work. The balance 70% of the Security Deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work.

### **10.B. Defect Liability (05 (Five) years) :**

- c. The contract will have the Defect liability for a period of 5 (five) Years period from the date of successful completion of the work.

- d. Prospective Bidder shall have to execute the work in such manner so that appropriate service level of the work under improvement is to be maintained during progress of the work and during Defect Liability Period from the date of successful completion of the work up to the entire satisfaction of the Engineer in Charge. If any defect / damage is detected during this period as mentioned above the contractor shall make the same good at his own expense to the satisfaction of the of the Engineer in Charge or in default the Engineer in Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer in Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor. Security Deposit shall become payable only after successful completion of the work on Prorata Basis @ 2.00 (Two) Percent each Year up to 05 (five) years after the date of Successful Completion of the Work .

## **11. Withdrawal of Tender**

If any tender found lowest after opening of the financial bids withdraws his tender before acceptance or refusal within a reasonable time without giving any satisfactory explanation for such withdrawal, action shall be taken against the bidder as per relevant Rules of KMDA and those of GoWB. In addition, his Earnest Money Deposit will stand forfeited to KMDA. Moreover, he shall be disqualified for making any tender to the department for a minimum period of one year. All cases in which the Tender Accepting Authority has reason to doubt the bona fide of such withdrawal should be reported to the Chief Engineer concerned in all details for issuance of such disqualification orders by the said Chief Engineer, under intimation to the other Chief Engineers, e-Tendering Cell and also to this Department. Copy of such order should invariably be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

*For any queries / clarification regarding the uploading of documents and tendering process please contact the S.E.(W&S, GRWW), KMDA.*

## **12. REJECTION OF BID**

**The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the ground for Employer's (tender accepting authority) action.**

The Tenderer who's Bid has been accepted will be notified by the Tender Inviting and Accepting Authority through acceptance letter/ Letter of Acceptance.

## **13. COPIES OF AGREEMENT**

The successful Tenderer will have to submit 7 (Seven) sets (Excluding the original copy submitted at the time of tendering) of the Contract Documents including all correspondence within 7 (seven) days from the date of receipt of the Letter of Acceptance of Tender. Failure to do so within the specified time will constitute a breach of Contract rendering the Contract liable to termination with forfeiture of Security Deposit to the extent of the amount of Earnest Money with the Tender.

The above documents will have to be purchased from the office of the concerned Superintending Engineer against Rs. 600/- each paid in the same manner as in the case of the Tender Purchase mentioned in the Abridged Tender Notice. All the copies must be signed on every page by the contractor and submitted to the Executive Engineer concerned within the specified time.

#### 14. Pre Bid Queries:

The intending bidders has to submit their queries in written to the Tender Inviting Authority at the time of pre-bid meeting to be held at Unnayan Bhavan in the office of the CHIEF ENGINEER (W&S), DJ-11, Sector-II, Salt Lake, Kolkata- 700 091.

No. SE(GRWW)/2W-08/21-22/58

Date: 14.12.2021

#### Copy forwarded to :

- 15) OSD to Hon'ble MIC, UD&MA, GoWB
- 16) PA to the Principal Secretary, UD&MA, GoWB
- 17) The Chief Executive Officer , KMDA
- 18) The Chairman, Maheshtala Municipality.
- 19) The Chairman, Budge Budge Municipality
- 20) The Advisor , W&S Sector , KMDA
- 21) The Director General, W&S Sector, KMDA
- 22) The Chief Engineer, W&S Sector, KMDA
- 23) The Chief Engineer, E/M Sector, KMDA
- 24) The Dy. Secretary, Public Relation Cell, KMDA along with four copies of this NIT for publication in three leading dailies of which **one must be in English (All India Circulation), one must be in Hindi** and for display this NIT in website of KMDA and Govt. of West Bengal as per CEO's order No. 192(2)(18)N-316/KMDA/FA000/05 Dated 10.01.2008.
- 25) The Director of Finance, KMDA
- 26) The Superintending Engineer (E/M Sector)
- 27) The Executive Engineer Division – III ,GRWW , KMDA
- 28) The P.S. to Chief Executive Officer, KMDA



**Superintending Engineer  
GRWW Circle, W&S Sector  
Kolkata Metropolitan Development Authority**

**FORM 1**

**APPLICATION FOR TENDER**

**To**

**The Superintending Engineer**

**GRWW, W&S SECTOR, KMDA**

**Tender No. ....**

**Serial No. of Work applied for: .....**

**Amount put to tender: .....**

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/We hereby like to state that I/we will fully accept all your conditions and offer to execute the works as per Tender no and Serial no. stand above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_

Full name of applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bids

For & on behalf of (Name of Firm): \_\_\_\_\_

(In block capitals or typed)

Office address:

Telephone no(s) (office): \_\_\_\_\_

Mobile No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail ID : \_\_\_\_\_



### **Affidavit Format submitted by the Tenderers**

One Affidavit before Notary will have to be submitted mentioning the correctness of the documents and Declaration of penalty, debarment etc. faced by the declarant under any Govt. / Semi- Govt. / Autonomous body / Institution / local body

#### **Points/Declaration to be furnished in the AFFIDAVIT**

- ix) I (Name), Son of (Father's Name), residing at (Residential Address) having office at (Business Address) do hereby solemnly affirm and declare as follows :
- x) Partnership Details:
- xi) Reference NIT No, Sl. No.
- xii) All Documents submitted by me are genuine, authentic, true and valid.
- xiii) All information furnished are true to the best of my knowledge & behalf. Department has got full right to cancel the same with penal measure, if any, in case any of the statements is proved to be false.
- xiv) Neither any penalty or debarment was made against me nor against the firm in any way at any Govt./Autonomous Body/Institution.
- xv) That I am a citizen of India.
- xvi) All the instructions and terms & conditions of the NIT and all other documents related to this tender produced by the Notice Inviting Authority time to time shall be complied without any deviation.

All above statements are true to the best of my Knowledge and belief.